

SOUTHERN
MIDLANDS
COUNCIL



MINUTES

ORDINARY COUNCIL MEETING

Wednesday, 24th July 2024
10.00 a.m.

Kempton Municipal Offices
85 Main Street, Kempton

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OPEN COUNCIL MINUTES

MINUTES OF AN ORDINARY MEETING OF THE SOUTHERN MIDLANDS COUNCIL HELD
ON WEDNESDAY 24th JULY 2024 AT THE KEMPTON MUNICIPAL OFFICES,
85 MAIN STREET, KEMPTON COMMENCING AT 10.03 A.M

1. PRAYERS

Reverend Dennis Cousens recited prayers.

2. ACKNOWLEDGEMENT OF COUNTRY

Mayor E Batt recited Acknowledgement of Country.

3. ATTENDANCE

Mayor E Batt, Deputy Mayor K Dudgeon, Clr A Bisdee OAM, Clr D Blackwell, Clr B Campbell, Clr D Fish and Clr F Miller.

Mr T Kirkwood (General Manager), Mr A Benson (Deputy General Manager), Mr G Finn (Manager Development and Environmental Services), Mr D Richardson (Manager Infrastructure and Works), Ms W Young (Manager Community & Corporate Development) and Mrs J Thomas (Executive Assistant).

4. APOLOGIES

Nil.

5. MINUTES

5.1 Ordinary Council Meeting

The Minutes (Open Council Minutes) of the previous meeting of Council held on the 26th June 2024, as circulated, are submitted for confirmation.

RECOMMENDATION

THAT the Minutes (Open Council Minutes) of the Council Meeting held 26th June 2024 be confirmed.

DECISION

Moved by Clr Bisdee OAM, seconded by Clr B Campbell

THAT the Minutes (Open Council Minutes) of the Council Meeting held 26th June 2024 be confirmed.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

5.2 Special Committees of Council Minutes

5.2.1 Special Committees of Council - Receipt of Minutes

The Minutes of the following Special Committees of Council, as circulated, are submitted for receipt:

- Lake Dulverton & Callington Park Committee Meeting Minutes – 8th July 2024
- Woodsdale Community Memorial Hall Meeting Minutes – 8th July 2024

RECOMMENDATION

THAT the minutes of the above Special Committees of Council be received.

DECISION

Moved by Clr D Fish, seconded by Deputy Mayor K Dudgeon

THAT the minutes of the above Special Committees of Council be received.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

5.2.2 Special Committees of Council - Endorsement of Recommendations

The recommendations contained within the minutes of the following Special Committees of Council are submitted for endorsement:

- Lake Dulverton & Callington Park Committee Meeting Minutes – 8th July 2024
- Woodsdale Community Memorial Hall Meeting Minutes – 8th July 2024

RECOMMENDATION

THAT the recommendations contained within the minutes of the above Special Committees of Council be endorsed.

DECISION

Moved by Deputy Mayor K Dudgeon, seconded by Cllr D Blackwell

THAT the recommendations contained within the minutes of the above Special Committees of Council be endorsed.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

5.3 Joint Authorities (Established Under Division 4 Of The *Local Government Act 1993*)

5.3.1 Joint Authorities - Receipt of Minutes

Nil.

5.3.2 Joint Authorities - Receipt of Reports (Annual & Quarterly)

Nil.

6. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Agenda is to include details of any Council workshop held since the last meeting.

One workshop has been held since the last Ordinary Meeting.

A workshop was held on the 8th July 2024 at the Council Chambers, Oatlands commencing at 9.30 a.m.

Attendance: Mayor E Batt, Deputy Mayor K Dudgeon, Clrs A E Bisdee OAM, D Blackwell, B Campbell, D Fish and F Miller (remotely).

Also in Attendance: T Kirkwood, A Benson, G Finn, W Young and J Rowley.

Apologies: Nil.

The Workshop focussed on the following items for consideration and discussion:

1. Kempton Community Health Centre (Navigate Family Services)

Discussion relating to use of the building and the flexibility of Corrubene Care to reschedule its service day to provide for additional demand for services by NFS. To be followed-up.

2. Tasmania Fire Service (District Officer) – 10.00 a.m.

The Midlands District Officer (Jason Vinen) and Field Officer (Brendon Burridge) attended the workshop at 10.00 a.m. to provide an overview of what works are being undertaken (or planned) for the various Brigade facilities within the Southern Midlands Council area.

This session also included discussion relating to the possible transfer of ownership of the Station properties (noting that it is the land only as the buildings are already owned by TFS).

3. Oatlands Aquatic Centre – Review of Operations

General discussion of operations with a focus on the gymnasium.

4. Other Matters:

4.1 Woodsdale Recreation Ground – Update

Meeting held 24th June 2024 attended by Clr B Campbell; Clr F Miller; General Manager (Tim Kirkwood) & Deputy General Manager (Andrew Benson) and Toni Cowle; Geoff Young and Kerry Vincent MLC representing the Woodsdale Football Club.

Awaiting feedback from the Woodsdale Football Club.

4.2 Other:

Position - Administration Officer (Development & Environmental Services) – vacant position being advertised. Follows resignation of current employee.

Bagdad Mangalore Structure Plan –advertisement placed seeking expressions of interest from suitable consultants. EOI’s to be assessed by the Project Committee.

The workshop concluded at approximately 11.45 a.m.

RECOMMENDATION

THAT the information be received.

DECISION

Moved by Clr D Fish, seconded by Clr A E Bisdee OAM

THAT the information be received.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

7. COUNCILLORS – QUESTION TIME

7.1 Questions (On Notice)

Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions on notice. It states:

- (1) *A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.*
- (2) *An answer to a question on notice must be in writing.*

Nil.

7.2 Questions Without Notice

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions without notice.

It states:

“29. Questions without notice

(1) *A councillor at a meeting may ask a question without notice –*

- (a) of the chairperson; or*
- (b) through the chairperson, of –*
 - (i) another councillor; or*
 - (ii) the general manager.*

(2) *In putting a question without notice at a meeting, a councillor must not –*

- (a) offer an argument or opinion; or*
- (b) draw any inferences or make any imputations – except so far as may be necessary to explain the question.*

(3) *The chairperson of a meeting must not permit any debate of a question without notice or its answer.*

(4) *The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.*

(5) *The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.*

(6) *Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.*

(7) *The chairperson of a meeting may require a councillor to put a question without notice in writing.*

An opportunity is provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

Clr A E Bisdee OAM – On-Call Telephone System – received representation that there was no response to a telephone call made to the after-hours contact number. The incident related to cattle on the Midland Highway.
Circumstances to be investigated.

Clr A E Bisdee OAM – Campbell Street, Oatlands - Footpath – commented on the positive feedback and the colour of the surface. Can this style be continued in High Street for future renewal projects?
General Manager commented that further consultation is required in relation to High Street and the preferred style to be adopted.

Clr D Fish – Inglewood Road – Maintenance Grading – provided positive feedback on the recent maintenance grading work undertaken which was certainly require following the recent rain.

Clr B Campbell – St Peters Pass Rest Area – Public Amenities – commented in relation to the limited parking and manoeuvring for heavy vehicles.
To be referred to the Department of State Growth as the responsible authority.

Clr B Campbell – Tunbridge (southern Junction with the Midland Highway) – need to extend / upgrade the south bound acceleration lane for vehicles entering the Midland Highway out of Tunbridge. Currently very limited particularly for heavy vehicles and buses.
To be referred to the Department of State Growth as the responsible authority.

Clr B Campbell – Oatlands (Signage – Public Toilets) – received a representation that the current signs are obscured.
To be assessed.

Clr B Campbell – Disposal of Batteries – are Council employees provided with training relative to the correct disposal of batteries?
The current practice for managing batteries was explained which basically does not involve employees handling batteries. The need is to be assessed.

Mayor E Batt – Oatlands Shower/Toilet Facility (Lake Dulverton) – relayed positive feedback on the condition and cleanliness of the amenities.

Clr F Miller – need to follow-up with the Department of State Growth / Stornoway regarding illegal dumping of waste on Colebrook Main Road. The waste has not been collected to date.
To be followed-up.

Clr F Miller – Reeve Street, Campania (Bus Shelter) – has received representations relating to the need for a bus shelter in Reeve Street, Campania.
Deputy General Manager informed the meeting that a Bus Shelter is included in the design for the bus stop area to be developed adjacent to the Campania Memorial Hall.

Deputy Mayor K Dudgeon – Oatlands Heritage and Bullock Festival – set for 10th & 11th August 2024. Sought update in relation to the event plans and the budget allocated.
Update provided. Confirmed budget allocation of \$10,000.

Deputy Mayor K Dudgeon – Tunbridge Bridge Replacement – are there delays with commencement of the project?
Manager Infrastructure & Works informed the meeting that he has met with Hazell Bros (the appointed contractor) and whilst there are permits still being sought, on-site works have commenced and will continue pending the issue of these permits.

Mayor E Batt – Melton Mowbray Park – status of development application.
Currently being advertised with no representations received to date. To be assessed and approved by the Development Assessment Committee in the coming week (subject to there being no representations).

Mayor E Batt – Sophia Street, Kempton – Development Application (Housing Development) – referred to concerns within the community and sought confirmation in relation to the notifications issued to adjoining property owners.
Manager Development & Environmental Services to confirm the issue of notifications to adjoin owners.

8. DECLARATIONS OF PECUNIARY INTEREST

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*.

The General Manager (Tim Kirkwood) declared an interest in Agenda Item 20.6

9. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

Nil.

10. PUBLIC QUESTION TIME (SCHEDULED FOR 10.30 A.M.)

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the agenda is to make provision for public question time.

In particular, Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* states:

- (1) *Members of the public may give written notice to the General Manager 7 days before an ordinary meeting of Council of a question to be asked at the meeting.*
- (2) *The chairperson may –*
 - (a) *address questions on notice submitted by members of the public; and*
 - (b) *invite any member of the public present at an ordinary meeting to ask questions relating to the activities of the Council.*
- (3) *The chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated.*
- (5) *The chairperson may –*
 - (a) *refuse to accept a question; or*
 - (b) *require a question to be put on notice and in writing to be answered at a later meeting.*
- (6) *If the chairperson refuses to accept a question, the chairperson is to give reasons for doing so.*

Councillors are advised that, at the time of issuing the Agenda, no Questions on Notice had been received from members of the Public.

Nil.

10.1 Permission to Address Council

Nil.

**11. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER
REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING
PROCEDURES) REGULATIONS 2015**

Nil.

12. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME

Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.

12.1 Development Applications

Nil.

12.2 Subdivisions

Nil.

12.3 Municipal Seal (Planning Authority)

Nil.

12.4 Planning (Other)

12.4.1 Review of the Southern Tasmanian Regional Land Use Strategy (STRLUS): The ‘State of Play’ Report.

Author: COUNCIL PLANNING CONSULTANT (DAMIAN MACKEY)

Date: 9 JULY 2024

Attachment(s)

1. *STRLUS Review “State of Play” Report.*
2. *FAQs: The STRLUS Review.*

PURPOSE

The purpose of this report is to advise Council of the ‘State of Play’ report (attached), that has been produced under the Review of the Southern Tasmania Regional Land Use Strategy (STRLUS).

The State of Play report is the first step in updating the STRLUS. It summarises available data and information on a range of issues to understand the key issues and influences in the Region and the causes of growth and change. It endeavours to capture what we know from experience, what is currently happening, and (for some issues) projections of what may occur over the next 25-30 years.

It is anticipated that the State of Play report will be placed on the project website mid-September 2024. It will be used to begin consultation around updates to the STRLUS. Feedback gathered through consultation will be used to inform the STRLUS review

The State of Play report is presented to Council for noting.

Also attached is a ‘Frequently Asked Questions’ document for the STRLUS Review.

BACKGROUND

The Southern Tasmania Regional Land Use Strategy (STRLUS) is a long-term plan to facilitate and manage change, growth, and development, whilst protecting our natural values, within Southern Tasmania to 2035.

Section 5A of the *Land Use Planning and Approvals Act 1993* provides for the making the review of the Regional Land Use Strategies.

Since the preparation of the STRLUS, the Southern Tasmanian region has experienced population growth, and new economic and social conditions are driving change.

There have also been changes to the Tasmanian planning framework including the introduction of the Tasmanian Planning Scheme.

Furthermore, draft Tasmanian Planning Policies (TPPs) are currently under consideration. The STRLUS will need to be consistent with the TPPs, once they are approved by the Minister for Planning.

In the context of this change, the 12 Southern Councils committed to conduct a comprehensive review and update of the STRLUS. The comprehensive review and update program is co-funded by the 12 Councils and the State Government.

In February 2023, a Steering Committee was established. This is made up of the following:

Chair: Robert Higgins, General Manager, Sorell Council

Cr Daniel Hulme, Clarence

Mayor Rod MacDonald, Tasman

Mayor Leigh Gray, Brighton

James Dryburgh, General Manager, Brighton Council

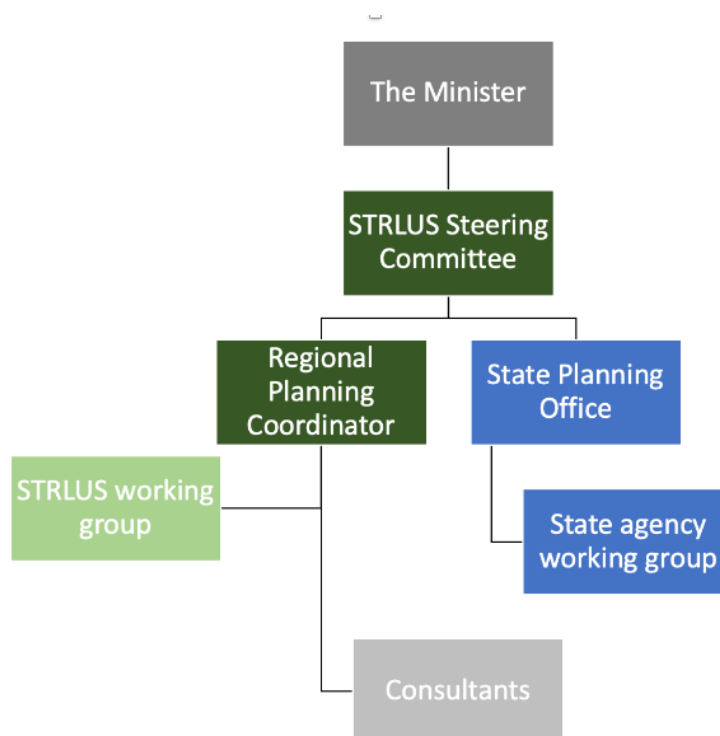
Tony McMullen, General Manager Glenorchy City Council

Neil Noye, Director City Futures, Hobart City Council

The role of the Steering Committee is to: ensure Project outcomes and deliverables are achieved; approve the release of Project deliverables and establish communication channels and maintain regular project updates with the elected members and executives of the Councils.

In August 2024, a Regional Planning Coordinator was appointed. The Regional Planning Coordinator is responsible for working with the Southern Councils and the State Planning Office to coordinate the comprehensive review and development of the updated STRLUS.

In December 2023, to support the delivery of the project, a Working Group was established. This is comprised of the Regional Planning Coordinator, one senior planning advisor from the State Planning Office, two State Agency/Authority representatives and 12 Council planners. The role of the Working Group is to provide advice to the Regional Planning Coordinator on regional planning matters relevant to the review and provide advice on technical planning issues, as relevant.



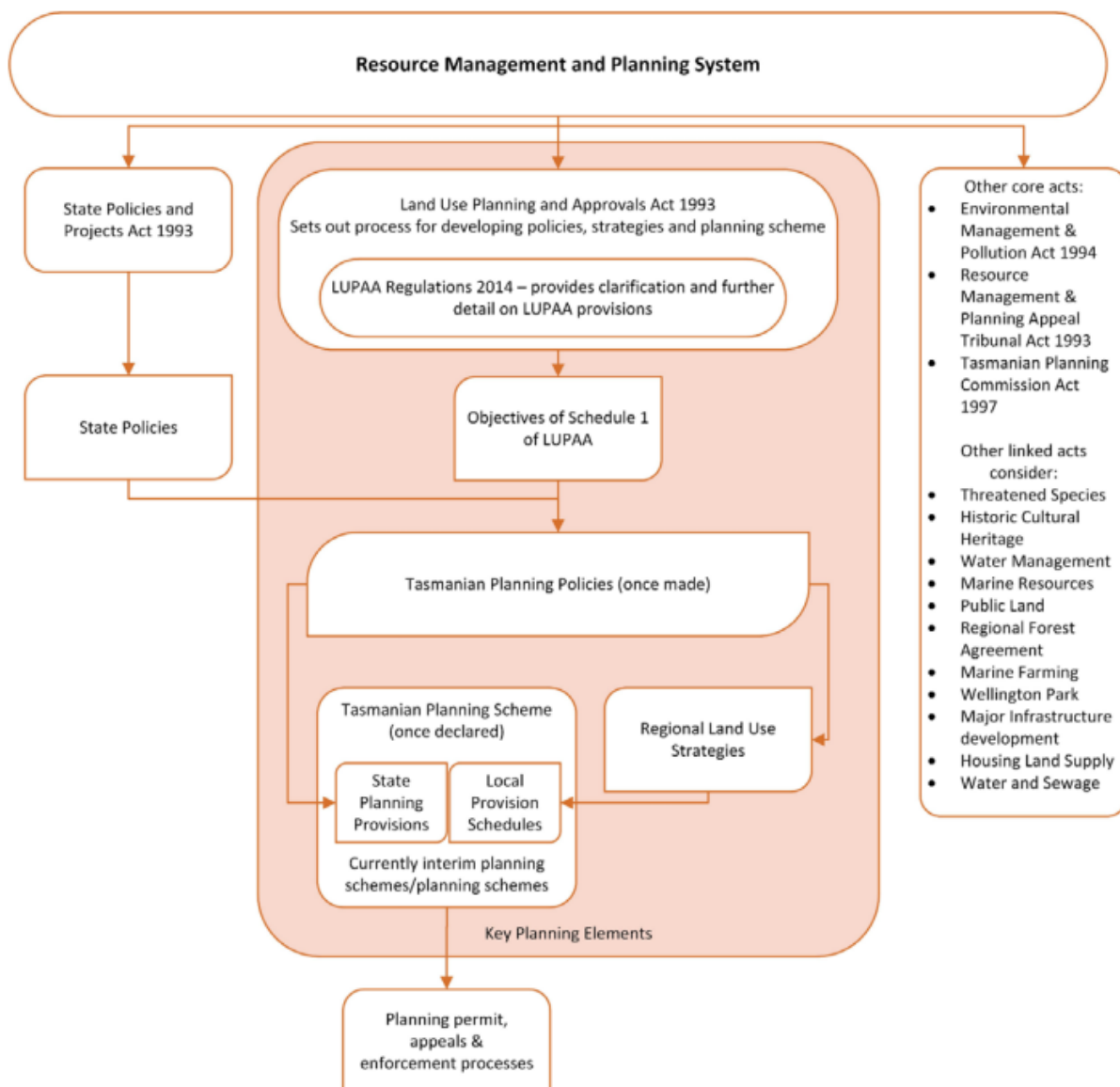
ETHOS Urban, a leading consultancy comprising of planners, economists, social strategists, and designers, has been engaged to support the delivery of the State of Play and updates to the STRLUS.

Capire Consulting Group, a specialist community engagement consultancy with expertise in regional planning, community development and social impact, and public policy has been engaged to support with communication and engagement.

Cooee Communities, palawa consultants, have reviewed the State of Play and are currently being engaged to support palawa engagement.

REGIONAL LAND USE STRATEGIES WITHIN THE PLANNING SYSTEM

Regional Land Use Strategies play a key role in Tasmania’s planning system, known as the *Resource Management and Planning System*:



DISCUSSION

The State of Play report is the first step in updating the STRLUS. It endeavours to summarise available data and information on a range of issues to understand the key issues and influences in the Region and the causes of growth and change. It seeks to address what we know from experience, what is currently happening, and (for some issues) projections of what may occur over the next 25-30 years.

Southern Tasmania is unique, complex, and diverse. The State of Play report endeavours to document the things that make parts of the Region unique, that the community values, and that are important to address for the benefit of people, the economy, and the climate and landscape that shapes the region.

The document is designed to be a community facing document enabling initial conversations around:

- How our region is changing and will continue to change.
- Changes we need to make to create a more equitable and resilient region for future generations.
- Where and how we accommodate growth.
- What great outcomes could look like and how the STRLUS can support this.
- Why it is important people are involved.

Data for the State of Play report has been gathered from several sources including, but not limited to:

- Residential demand and supply study.
- Economic profile.
- ABS data.
- State data including LISTmap and plans such as Tasmania's Climate Change Action Plan 2023-25.
- Local planning provisions.
- Council input through the working group.

During background analysis key themes emerged which have informed the contents of the State of Play, namely:

- Country, climate, landscape, and environmental values
- Economic activity and infrastructure
- People, communities, and growth.

SHAPING THE REGION

The State of Play report articulates some key principles for 'shaping the region'. These principles seek to respond to the diversity of our region and are informed by the draft Tasmanian Planning Policies. Following input from stakeholders they may set key principles in developing the STRLUS:

- Planning for the Region is grounded in understanding of, respect for, and connections to culture, history, and Country.
- Land use and economic activity respect, respond sustainably to and protect the Region's unique natural environment.
- Communities across Southern Tasmania are safe and resilient to natural hazards and climate change.
- Communities in the Region are sustainable, connected, and diverse.
- Social services and infrastructure are planned and delivered to support a growing and changing community.
- Employment and economic clusters are accessible and transport networks support how, where, and why people and goods move within, to and from the Region.
- The Region's economy leverages its unique strengths and provides a stable base for employment growth and diversification.

NEXT STEPS

Following noting by Councils and the Tasmanian Government's Minister for Planning, the State of Play report will be placed on a project website where it will be used to begin consultation with stakeholders around updates to the STRLUS. Feedback gathered through consultation will be used to inform the STRLUS review.

ETHOS Urban in consultation with the Working Group is reviewing the current STRLUS. It is anticipated that a draft revised STRLUS will be provided to Council for endorsement late 2024 – early 2025. Following which it will be placed on formal public exhibition. It is anticipated the final STRLUS will be provided to the Minister for consideration mid-2025.

REGIONAL, STATE AND NATIONAL PLANS AND POLICIES

The following are relevant to the broader policy context of the State of Play:

- Australian Government, National Urban Policy Consultation Draft
- Tasmanian Government, Tasmania's Population Policy – Planning for Our Future
- Tasmanian Government, Tasmanian Housing Strategy
- The Southern Tasmanian Regional Land Use Strategy.
- Local planning provisions and interim planning schemes.
- 30-Year Greater Hobart Plan 2022 and 30-Year Greater Hobart Plan: Strategy for Growth and Change 2022.
- Draft Tasmanian Planning Policies.

FINANCIAL

There are no current or proposed funding implications associated with the State of Play or the STRLUS.

Funding for the STRLUS review was allocated within the 23/24 budget.

SUSTAINABILITY

Sustainability is recognised as a key principle for shaping the region within the State of Play. Embedded through all chapters, the ongoing sustainability of our communities, towns and natural environment is discussed.

COMMUNICATIONS STRATEGY

The Tasmanian Government, State Planning Office is preparing a communications plan for Regional Land Use Strategies.

The State of Play report and associated materials are to be made publicly accessible via a project website.

Each Council within the region is requested by the STRLUS Review Steering Committee to publicly exhibit the State of Play making copies available for viewing by the public at Council premises and made available for viewing and downloading via Council's website and or linking to the project website.

Councils are also requested to promote project engagement activities via their own engagement channels.

FUTURE COMMUNITY ENGAGEMENT

The STRLUS Review Steering Committee is preparing an engagement plan for the southern region.

It is anticipated that the State of Play will be placed on the project website mid-September. It will act as a catalyst for community engagement. A series of engagement activities are planned to seek input into the STRLUS.

Councils are requested by the STRLUS Review Steering Committee to support the dissemination and collating feedback on the State of Play report through normal engagement channels.

RECOMMENDATION

THAT Council note the Southern Tasmania Regional Land Use Strategy Review *State of Play* report.

DECISION

Moved by Clr B Campbell, seconded by Clr D Fish

THAT Council note the Southern Tasmania Regional Land Use Strategy Review *State of Play* report.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

12.4.2 Draft Amendment 03-2024 to the State Planning Provisions

Author: MANAGER – DEVELOPMENT & ENVIRONMENTAL SERVICES
(GRANT FINN)

Date: 10 JULY 2024

Attachment(s):

1. *Draft Amendment 03-2024 of the State Planning Provisions.*
2. *Draft Amendment 03-2024: Explanatory Document.*
3. *Correspondence from the State Planning Office, 1 July 2024, regarding Draft Amendment 03-2024.*

PURPOSE

The purpose of this report is to advise of Draft Amendment 03/2024 to the State Planning Provisions (the SPPs), and of the opportunity for Council to provide comment.

BACKGROUND

In 2022 the State Government commenced its statutory five-year review of the State Planning Provisions; the SPPs.

The SPPs form the great majority of the ordinance of the Tasmanian Planning Scheme, with the local provisions (as set out in each Council's Local Provisions Schedule) constituting only a small fraction.

The legislation directs that the State Government must review the SPPs every five years, hence the review now underway, (since 2022). Council lodged a submission in August 2022.

The State Planning Office has been working through a process with Council planners to analyse the submissions that were made and develop draft amendments. Issues were divided into various categories and 'Action Groups' were formed consisting of officers from the State Planning Office and Local Government.

A collection of small changes that have been deemed to be '*Minor Amendments*' have been combined into a single amendment instrument, and this has now been distributed to Councils for the opportunity to comment under Section 30NA(2)(a) of the *Land Use Planning & Approvals Act 1993*.

If and when Draft Amendment 03-3024 is approved, the State Planning Provisions, and therefore the planning provisions that Council must enforce under the Tasmanian Planning Scheme, will be thus amended.

MINOR AMENDMENTS

Minor amendments to the State Planning Provisions (SPPs) do not need to proceed through the full public consultation and hearing process at the Tasmanian Planning Commission, provided they meet the associated statutory definition outlined in Section 30NA(1) of the Act:

- (i) *correcting a clerical mistake, an error arising from any accidental slip or omission, an evident miscalculation of figures, or an evident material mistake, in a provision of the SPPs;*
- (ii) *removing an anomaly in the SPPs;*
- (iii) *clarifying or simplifying the SPPs;*
- (iv) *removing an inconsistency in the SPPs;*

- (v) removing an inconsistency between the SPPs and the LUPA Act or any other Act;
- (vi) bringing the SPPs into conformity with a State Policy;
- (vii) bringing the SPPs into conformity with a planning directive which the former Minister for Planning has, under section 30BA of the LUPA Act, determined should be reflected in the SPPs;
- (viii) changing provisions of the SPPs that indicate or specify the structure to which an LPS is to conform or the form that a provision of an LPS is to take; or
- (ix) a purpose prescribed by regulation.

The attached Explanatory Document from the State Planning Office outlines why the various amendments within Draft Amendment 03-2024 are considered to meet these requirements.

DRAFT AMENDMENT 03-2024 TO THE STATE PLANNING PROVISIONS

The draft amendment comprises multiple amendments to the SPPs. (Refer attached statutory document.) In ‘plain English’, they are as follows:

- Revisions to the exempt use requirements in Table 4.1 to include a new clause 4.1.7 for display homes to bring the SPPs into conformity with *Planning Directive No. 10 – Exemption for Display Homes*.
- Revisions to the vegetation exemptions in Table 4.1, clause 4.4.1(a), to clarify that works associated with vegetation removal authorised under a Forest Practices Plan (FPP) are also exempt from a planning permit. This includes road construction and the quarry of road materials authorised under the FPP. It also removes a potential inconsistency in the SPPs with the Natural Assets Code exemptions and with the *Forest Practices Act 1985*.
- Revisions to the description for ‘*Domestic Animal Breeding, Boarding or Training*’ at Table 6.2 to clarify that the use is for a commercial purpose.
- A revision to the assessment of an application for discretionary use or development at clause 6.2.8 to clarify the operation of the subclauses.
- A revision to the Rural Zone to correct a clerical error in a Purpose Statement.
- Revisions to the Natural Assets Code exemptions at C7.4.1(d) to remove a potential inconsistency in the SPPs with the Natural Assets Code exemptions and with the *Forest Practices Act 1985* and to clarify its application.
- Revisions to the Attenuation Code to include a new clause C9.2.5 to clarify that it does not apply to ‘sensitive uses’ and activities that are located on the same site. This has implications in respect of the proposed bio-solid land spreading activity on land at 76 Shene Road, Pontville (DA2400033).

These proposed changes to the State Planning Provisions do not raise any concerns. On the contrary, they will facilitate the smooth operation of the planning scheme.

Furthermore, they impact none of the matters that Council raised in its 2022 submission.

It is recommended that Council simply note the Draft Amendment, and that there is no need to provide comment back to the State Planning Office.

RECOMMENDATION

That Draft Amendment 03-2024 to the State Planning Provisions be noted, and that no comments be provided to the State Planning Office.

DECISION

Moved by Cllr B Campbell, seconded by Deputy Mayor K Dudgeon

THAT Draft Amendment 03-2024 to the State Planning Provisions be noted, and that no comments be provided to the State Planning Office.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

**[THIS CONCLUDES THE SESSION OF COUNCIL
ACTING AS A PLANNING AUTHORITY]**

13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)

13.1 Roads

Strategic Plan Reference 1.1
Maintenance and improvement of the standard and safety of roads in the municipal area.

Nil.

13.2 Bridges

Strategic Plan Reference 1.2
Maintenance and improvement of the standard and safety of bridges in the municipality.

Nil.

13.3 Walkways, Cycle Ways and Trails

Strategic Plan Reference 1.3
Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.

Nil.

13.4 Lighting

Strategic Plan Reference 1.4
Ensure adequate lighting based on demonstrated need / Contestability of energy supply.

Nil.

13.5 Buildings

Strategic Plan Reference 1.5
Maintenance and improvement of the standard and safety of public buildings in the municipality.

Nil.

13.6 Sewers / Water

Strategic Plan Reference(s) 1.6
Increase the capacity of access to reticulated sewerage services / Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.

Nil.

13.7 Drainage

Strategic Plan Reference 1.7
Maintenance and improvement of the town storm-water drainage systems.

Nil.

13.8 Waste

Strategic Plan Reference 1.8

Maintenance and improvement of the provision of waste management services to the Community.

Nil.

13.9 Information, Communication Technology

Strategic Plan Reference 1.9

Improve access to modern communications infrastructure.

Nil.

13.10 Officer Reports – Infrastructure & Works

13.10.1 Manager – Infrastructure & Works Report

Author: MANAGER INFRASTRUCTURE & WORKS (DAVID RICHARDSON)

Date: 18 JULY 2024

Enclosure(s):

Capital Works Program 2023-2024 Projected Timelines

Roads Program

Culvert cleaning and drainage works underway in the Bagdad, Broadmarsh, Swanston, Campania and Tunnack areas will continue as weather permits.

Maintenance grading will continue with a focus on repairing damaged roads as a result of the recent rain event that affected various roads, it should be noted that the focus over the last 12-18 Months on roadside drainage works, has resulted in a vast improvement to councils road infrastructure resilience, during high rainfall events.

Bitumen patching on all roads as weather and resources permit will continue.

Current Capital Works

Interlaken Road works are progressing. AWC are working on Rockton Corner and progressing well with drainage and verge widening.

Stanley street Oatlands footpath and kerb works have been completed. Piping of an open table drain in Stanley Street Oatlands in underway

Parks and Reserves

Maintenance of recreation grounds, parks and playgrounds ongoing as required.

Crews busy cleaning up leaves and mowing grass around our towns.

Minor street tree pruning works are being completed in all township areas.

Bridge Works

Minor works on some bridges to be scheduled as resources permits.

Building Services Unit

Construction of 2 accommodation units in Oatlands progressing well with plastering works completed, fitting out has now commenced.

Maintenance work underway on Colebrook Hall and Parattah Railway Station will commence soon.

Planned Works

- Drainage and pavement repairs various roads;
- Undertake various bridge maintenance repairs;
- Continue construction of accommodation units Oatlands;

- Continue Interlaken Road upgrade works;
- Continue Piping works Stanley Street Oatlands;
- Commence footbridge/pathway works Bagdad;
- Commence planning of works for Kempton-Mood Food Pathway;
- Commence Station Street Colebrook drainage works;
- Commence Tunbridge Kerb replacement works main road Tunbridge.

Tunbridge Bridge Replacement

The Manager Infrastructure and Works met with contractor Hazell Bros who have been awarded the contract to re-construct the Tunbridge Bridge, on Monday the 15 July for a pre-start meeting.

The project is expected to take between 4-6 Months for completion.

QUESTIONS WITHOUT NOTICE TO MANAGER, INFRASTRUCTURE & WORKS

Clr D Blackwell – made comment in relation to roadside litter collection and the removal of road-kill.

Manager Infrastructure & Works advised that employees will pick up litter and remove dead animals when in an area, however Council does not have the resources to undertake a dedicated collection.

Deputy Mayor K Dudgeon – GP Accommodation Units – sought an update in relation to the project.

Manager Infrastructure & Works advised that the Units are basically at final fit-out stage with site external site works scheduled to commence.

Deputy Mayor K Dudgeon – York Plains Road – reported potholes in the vicinity of the rail crossing.

Manager Infrastructure & Works commented that the potholes are within the rail corridor and cannot be addressed by Council. To be referred to Tas Rail.

Clr B Campbell – acknowledged the works undertaken on Inglewood Road. Made comment in relation to the edge brakes on a number of sealed roads; and reports of a number of missing or damaged guide posts. Questioned whether any works are planned for huCrch Street, Oatlands (in the vicinity of the School) where there is evidence of pavement cracking and water laying on the verge.

Manager Infrastructure & Works commented that a significant budget has been allocated for edge-breaks within the 2024/25 Budget. Guide posts are replaced as and when required. In relation to Church Street, no funding allocated in the 2024/25 Budget however an upgrade proposal is to be submitted as part of the 2025/26 Budget process.

Mayor E Batt – Muddy Plains Road, Melton Mowbray – maintenance grading required following recent rain event.

Noted.

RECOMMENDATION

THAT the Infrastructure & Works Report be received and the information noted.

DECISION

Moved by Deputy Mayor K Dudgeon, seconded by Clr A E Bisdee OAM

THAT the Infrastructure & Works Report be received and the information noted.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

Capital Works Program 2023-2024 Projected Timelines
as at 30 June 2024

Project	Total Project Cost (\$)	2023						2024					
		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Road Resealing - Sealed Roads													
Various Projects	450,000												
Road Reconstruction & Seal													
Campania - Climie Street (200 metres from Reeve Street to Water Lane)	60,000												
Colebrook - Arthur Street (500 metres)	90,000												
Dysart - Church Lane & Ely Street (approx. 500 metres combined)	100,000												
Elderslie - Pelham Road (1.0 klm)	180,000												
Mangalore - Blackbrush Road (1.0 klm from Midland Hwy to M/Ford Dr)	180,000												
Oatlands - York Plains Road in two sections (1.00 klm)	180,000												
Woodsdale - Woodsdale Road in two sections (2.0 klms)	360,000												
Drainage (Reset Drains - various Roads)	250,000												
Construct & Seal (Unsealed Roads)													
Colebrook - Yarlington Road (1.0 klm)	180,000												
Oatlands - Bentwick Street	37,777	Deferred pending development application											
Oatlands - Interlaken Road (Year 2 of 3 - Total contribution \$300K)	2,873,090												Construction Phase
Junction / Road Realignment / Other													
Tin Pot Marsh Road Dust Suppressant	40,000												
Bagdad - Green Valley Road - Guard Rail / Line mark. & Sign.	110,000												
Campania - Estate Road (vicinity Mallow property)	49,000	Deferred											
Campania - Hall Street (Seal and stormwater upgrade)	70,000												
Campania - Reeve St Junction/footpath/kerb & channel	200,000												
Campania - Structure Plan - Town gateway and Streetscape	40,000												
Colebrook - Junction Craighourne Road and Colebrook Road	24,000												
Elderslie - Elderslie Road Widening Investigation & Trial (Sth Blackbrush Rd)	40,000												
Elderslie - Bluff Road Intersection Upgrade	1,530												
Mt Seymour - Junction Blackgate Road and Tunnack Road	24,000												
Oatlands - Hasting Street Junction	15,000												To be carried forward
Tea Tree - Grices Road (Tree removal, set-back of embankment, drainage)	15,000												To be carried forward
Tunbridge - Main Street (Kerb & Gutter Renewal)	40,000												To be carried forward
Tunnack - Link Road Landslip	25,000												To be carried forward
Woodsdale Road - Guard Rail	100,000												

Capital Works Program 2023-2024 Projected Timelines
as at 30 June 2024

Project	Total Project Cost (\$)	2023						2024					
		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Bridges													
Jones Road Broadmarsh (Jordan River - Bridge 5083) - Flood Damage	80,000	Deferred											
Footpaths													
Footpaths - General Streetscapes	40,000												
Bagdad - Midland Highway - Walking Path Upgrade	515,840												
Bagdad - Midland Highway - Walking Path Footbridge	130,000												
Campania - Reeve Street - Footpath through to Hall	30,000												
Kempton - Midlands Hwy - pending consultation with DSG re Mood Food access	147,565	Pending funding from grant application											
Kempton - Grange Road (Retaining Wall)	30,000												
Kempton - Streetscape Plan - Footpath Renewal	60,000												
Oatlands - Campbell Street (Footpath)	85,000												
Oatlands - Church Street (Sth Parade to William St - north. side - Footpath - 130 m)	30,000												
Oatlands - Stanley Street (High Street to Nelson - 280 metres - kerb & footpath)	75,000												
Oatlands - Stanley Street (Footpath -120 metre link)	25,000												
Public Toilets													
Colebrook - History Room Toilets (Tiling etc.)	10,000												
Oatlands - Callington Park	158,000												
Campania - Flour Mill Park - Concrete Pathways/drainage/remove pavers	15,000	To be deferred											
Stormwater Drainage													
Bagdad / Mangalore - Hydraulic Assessment (Flood Mapping)	161,660												
Kempton - Erskine Street - Stormwater Upgrade& Kerb	60,000												
Oatlands - Callington Park (Well - piped overflow system)	20,000												
Tourism													
Kempton - Heritage Interpretation Panel renewal	1,800												
Heritage													
Heritage Collections Store	10,000												
Jericho - Memorial Avenue - Plaques	20,000												
Kempton Council Chambers - Clock Restoration Works	10,672												
Kempton - Memorial Avenue Park - Interps	19,545												
Melton Mowbray - Streetscape Works (Trough / Shelter etc)	30,000												
Oatlands - Callington Mill - Structural Repair & External painting)	20,000												
Oatlands Council Chambers - Internal Toilets & Access Upgrade	100,000												
Oatlands Court House (Wall Stabilisation)	15,000												
Oatlands Gaolers Residence (Ceiling Reinstatement)	5,000												
Oatlands Gaolers Residence (Wingwall)	23,000												
Oatlands - Heritage Buildings (Security Upgrades)	10,000												
Oatlands - Roche Hall Forecourt (Interps - Planning Condition of Approval)	40,000	Pending PRISM funding and Oatlands Structure plan outcomes.											
Parattah - Railway Station -Shed for Gangers Trolley	2,000												

Capital Works Program 2023-2024 Projected Timelines
as at 30 June 2024

Project	Total Project Cost (\$)	2023						2024					
		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Natural													
Chauncy Vale - Day Dawn Cottage Improvements	12,000												
Chauncy Vale - Wombat Walk	39,250												
Campania - Bush Reserve / Cemetery (Council Subdivision)	300,000				Design				Design & TasRail			DA	
Cultural													
Oatlands - Aquatic Centre (Forecourt - Art Installation)	20,000											Installed in July 2024	
Regulatory - Development													
Master / Structure Plans (Bagdad / Mangalore / Campania)	50,000												
Oatlands - Stanley Street Master Plan	20,000											To be carried forward	
Regulatory - Public Health													
Oatlands - GP Accommodation Units	600,000											To be carried forward	
Families													
Bagdad - Child Care Centre Building	237,314												
Recreation													
Bagdad - Iden Road Park Development	75,000												
Bagdad - Bagdad Community Club (Precinct Plan)	25,000											Ongoing planning.	
Broadmarsh - Broadmarsh Hall "The Haven"	160,263											To be carried forward	
Campania - Justitia Court POS - Shelter Hut	16,000												
Campania - Public Open Space dev (Justitia Park)	6,375												
Campania - Hall (LED Lighting)(alternate quote \$1582)	4,250												
Campania - Recreation Ground (Centre Pitch/Wicket & Nets)	12,004												
Kempton - Recreation Ground (Site Dev and Play Equipment)	24,250												
Kempton - Recreation /Skate Park/ Dog Park	31,000												
Kempton - Off-lead Dog Park	60,331												
Kempton - Recreation Ground (Irrigation)	60,000											To be carried forward	
Mt Pleasant Rec Ground - Building Improvements	279,000												
Oatlands - Aquatic Centre (Construction)	482,114												
Oatlands - Aquatic Centre (CO2 Gas Monitoring)	7,649												
Oatlands - Aquatic Centre (Gymnasium (Mirror & Equipment)	4,400												
Oatlands - Community Hall (Maintenance Program)	51,300												
Oatlands - Gay Street, Hall (Air Lock)	10,000												
Oatlands - Midlands Community Centre (External Painting - Front of Building)	5,000												
Oatlands Swimming Pool (Staged demolition)	200,000											To be carried forward	
Runnymede Recreation Ground - Play Equipment	20,000												
Water Bottle Refill Stations	7,980												

Capital Works Program 2023-2024 Projected Timelines
as at 30 June 2024

Project	Total Project Cost (\$)	2023						2024					
		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Access													
Tunbridge Comm. Club - Accessible Toilets	115,000	TCC Management Committee not going ahead with project											
Capacity & Sustainability													
Kempton - Carriage Shed - Toilets	15,000			■									
Administration Buildings													
Oatlands Council Chambers - Fire Detection & Security System	18,000	P/O issued awaiting Jacksons scheduling											
Oatlands Council Chambers - Damp Issues & Stonemasonry	15,000	To be deferred											
Oatlands Council Chambers - Works Office (floor coverings)	5,000			■									
Legend													
	Scheduled	Infrastructure & Works	■					Heritage Projects	■				
	Completed	Infrastructure & Works	■					Heritage Projects	■				

DECISION

Moved by Deputy Mayor K Dudgeon, seconded by Clr D Blackwell

THAT the meeting be adjourned for morning tea at 10.53 a.m.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

DECISION

Moved by Deputy Mayor K Dudgeon, seconded by Clr D Blackwell

THAT the meeting reconvene at 11.12 a.m.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

14.1 Residential

Strategic Plan Reference 2.1

Increase the resident, rate-paying population in the municipality.

Nil.

14.2 Tourism

Strategic Plan Reference 2.2

Increase the number of tourists visiting and spending money in the municipality.

Nil.

14.3 Business

Strategic Plan Reference 2.3

Increase the number and diversity of businesses in the Southern Midlands / Increase employment within the municipality / Increase Council revenue to facilitate business and development activities (social enterprise).

Nil.

14.4 Industry

Strategic Plan Reference 2.4

Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands / Increase access to irrigation water within the municipality.

Nil.

15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

15.1 Heritage

Strategic Plan Reference – Page 22

- | | |
|-------|--|
| 3.1.1 | Maintenance and restoration of significant public heritage assets. |
| 3.1.2 | Act as an advocate for heritage and provide support to heritage property owners. |
| 3.1.3 | Investigate document, understand and promote the heritage values of the Southern Midlands. |

15.1.1 Heritage Project Program Report

Author: HERITAGE PROJECTS OFFICER (ALAN TOWNSEND)

Date: 17 JULY 2024

ISSUE

Report from the Heritage Projects Officer on various Southern Midlands Heritage Projects.

DETAIL

During the past month, Southern Midlands Council Heritage Projects have included:

- Rehoused archaeological artefacts at the new Roche Hall store
- Curating works for the 'Elemental' exhibition (H&BF)
- Continued filming for Colonial True Crime YouTube project
- Significant progress has been made with making the Southern Midlands Heritage Collection available online through 'Trove' (National Library of Australia)
- Confirmed various events for the Heritage and Bullock Festival
- Our new Artist in Residence Gillian Turner has arrived. Gillian is interested in the history of the former Oatlands Flax Mill and is hoping to have an installation ready for the Heritage & Bullock Festival
- Ongoing participation in Heritage Highway Regional Tourism Association

RECOMMENDATION

THAT the Heritage Projects Program Report be received and the information noted.

DECISION

Moved by Cllr A E Bisdee OAM, seconded by Cllr B Campbell

THAT the Heritage Projects Program Report be received and the information noted.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

15.2 Natural

Strategic Plan Reference – page 23/24

- | | |
|-------|---|
| 3.2.1 | Identify and protect areas that are of high conservation value. |
| 3.2.2 | Encourage the adoption of best practice land care techniques. |

15.2.1 NRM Unit – General Report

Author: NRM PROGRAMS MANAGER (MARIA WEEDING)

Date: 15 JULY 2024

DETAIL

- Proposed toilet block at Callington Park. A Council Plumbing Permit and Building Permit has been issued. A plumber, electrician, bricklayer and concreter have all been engaged to undertake the various components of the build, with Council's Builder Phil Jones overseeing the building site works. The works have been scheduled to commence in mid-August - immediately after the Oatlands Bullock Festival.
- Maria has continued to working on issues relating to Lake Dulverton & Callington Park – mainly in relation to the proposed dog exercise area at the Flax Mill point. Maria met with Parks on site a week prior to the scheduled Committee meeting. This was to assist Parks in their understanding of the location/ context and proximity to other places, and describing current use of the site in terms of mowing and maintenance and confirming the current public use of the area. No specific decisions were made re the dog park idea as the visit was more about familiarisation for the assessment by Parks to proceed. A meeting of the committee was held on 10th July. See minutes – separate item to this report.
- Helen has been busy with many tasks including drummuster and sorting the Dulverton Walking Track people counters. The counters were not working for some time due to moisture getting into the device, hence there is now a gap in data. The problem is now resolved and the counters have been reinstated in the field.
- Helen and Mary sorted and distributed a number of native plants to landholders – compliments of the Midlands Tree Committee.

Weeds Officer Report, Mary Smyth

18th June – 15th July 2024

Enquiries/feedback

Quiet this month. Texted a ratepayer from Kempton to confirm identity of a couple of admired large gum trees near his property. I had visited the property for a weed issue and the trees came up in discussion.

Site visits

Total = 5

10 Silver banksias (*Banksia marginata*) tubestock planted in some of the spare spots at the Pound, Oatlands. All Banksias had a coir mat, tree guard, two stakes and mulch. Weeds have died off well from the previous two sprays but there will need to be follow-up in a month or so to dispatch the weed seedlings that have sprouted over the last month. It has been tough going for many of the original Blackwoods at this site but a surprising number of them have survived. Further plantings of Blackwoods in remaining spare spots will continue as time permits.

Viewed a couple of Spanish heath sites that are not accessible via public roads: one site will be taken care of by Forico, and the other I re-visited and controlled the Spanish heath when nearby the following week.

Inspected a long-standing Spanish heath infestation on the edge of the oval at the old Levendale Primary School. Considerably more plants present than last year but they were of a good size so it was very satisfying to return and spray the lot. It was after this second visit to the oval, and whilst I was packing up outside the Levendale Hall, that I happened to meet Mr Raspin (Forico) and Mr Ewart (EEA Blasting). It was great to finally meet Bernard Raspin and I was able to confirm that he would take care of the Spanish heath on the top of the quarry down what is known as the D Road (private Forico road), near Levendale. A productive happenstance!

Completed spraying of all Spanish heath in and around Woodsdale Cemetery.

Communication

Article submitted to Southern Midlands Regional Newsletter on Agricultural Sleeper Weeds.

Attended a meeting with Landcare Tasmania's Project coordinator (Anna Minchin) and Outreach coordinator (Jen Milne; former SMC weeds officer) regarding the SMC NRM team contributing to a proposed Dryland Restoration Workshop at Campania late September 2024. Discussions were wide ranging in this interesting meeting.

Had a discussion with the caretaker of Woodsdale Cemetery: I thought the cemetery had been taken over by SMC and I had done a couple of woody weed sprays to control Spanish heath. Apparently the takeover is imminent, but has not yet gone through. The caretaker was not worried that I had been doing some woody weed control!

Ongoing activities to monitor serrated tussock and its control this year. First lot of fluprofenate spraying has been done by a contractor and this will be completed by end of July. Discussions regarding ST detection outside the core zone, and follow-up spraying activities within the core zone are continuing.

Related and extra-curricular activities

Assisted Helen and Maria with the annual Midlands Tree Committee labelling and sorting (ready for landowners to pick up), of approximately 2000 local trees and shrubs. Landcare Tasmania has a Project Bank and this sort of tree planting support qualifies for potential funding. Assisted Helen with an application to support future tree/shrub distribution costs, with a view towards expanding the service to include provision of tree guards, stakes and mats to Landholders.

Assisted Helen with some Dulverton Track counter installation/data downloads and took note of the gorse and broom that needs controlling this spring with our spray rig.

Not having much luck this month with interesting workshops: my desire to attend a Gorse control field day up north, and a willow control workshop at Sorell was not realised due to the first event occurring on my tip weekend, and the second due to a previous engagement. The 'Boxthorn busting/biochar' workshop on one of my weekends off was thwarted by the organisers when they changed the date to a tip weekend.

Attended the unveiling of the 'Aspire' sculpture at the Aquatics Centre.

Weeds Action Fund – Stemless thistle

Final report submitted (many thanks to Maria and Helen for their support with this process). 10 year weed management plan in progress. Possible funding available in a next stage of the weeds action fund but no details yet: I will be attending a Weed Forum at Campbell Town on 1st August and I am hoping to find out some details then.

Final mop-up spray of any remaining seedlings is proposed for early August.

Research

I had some leftover woody weed spray from a Spanish heath day and decided to test its longevity by spraying some tree lupins and a couple of horehound at Oatlands tip.

The usual regular perusal of the Tasmanian Weeds Facebook page is well worth the time. This is monitored by Matt Baker (Herbarium) and Adam Muyt (Biosecurity Tasmanai) so is a great source of news from around the state.

Training and development

Completed annual appraisal with Maria.

Successfully completed the 'Working with vulnerable persons' registration and the card has already arrived.

Assisted with the process of going through the WEEDS 'S' drive headings to finalise a list required for Nick to take through to the new computer systems.

Weed of the Week

Gorse, hawthorn berries, willow canes, and Cootamundra wattle displayed this month.

RECOMMENDATION

THAT the NRM Unit Report be received and the information noted.

DECISION

Moved by Clr D Fish, seconded by Clr A E Bisdee OAM

THAT the NRM Unit Report be received and the information noted.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

15.3 Cultural

Strategic Plan Reference 3.3

Ensure that the cultural diversity of the Southern Midlands is maximised.

Nil.

15.4 Regulatory (Development)

Strategic Plan Reference 3.4

A regulatory environment that is supportive of and enables appropriate development.

Nil.

15.5 Regulatory (Public Health)

Strategic Plan Reference 3.5

Monitor and maintain a safe and healthy public environment.

Nil.

15.6 Regulatory (Animals)

Strategic Plan Reference 3.6

Create an environment where animals are treated with respect and do not create a nuisance for the community

15.6.1 Animal Management Report

Author: ANIMAL MANAGEMENT OFFICER (RACHEL COLLIS)

Date: 17 JULY 2024

Enclosure(s):

Animal Management Statement 2024

ISSUE

Consideration of the Animal Management/Compliance Officer's report for July 2024

The purpose of the report is twofold:

1. To inform Council and the Community of infringements issued by Council Officers in relation to Animal Management for the period July; *and*
2. Provide a brief summary of actions and duties undertaken by Council Officers in relation to animal management.

This in turn informs the community of the requirements and expectations of the Council to uphold and enforce the relevant legislation. This reminds Council and the community of the importance of responsible ownership of animals.

The infringements detailed in this report were all issued under the *Dog Control Act 2000*.

Resource Sharing

Southern Midlands Council currently provide Animal Management services to the Central Highlands Council through resource sharing arrangements. Jobs of note are itemised in the enclosed statement.

INFRINGEMENT DETAILS:

24/6/24 – Dog at large, Oatlands area x2

ATTACK DETAILS:

28/6/24 – One sheep attacked, euthanized due to the injuries - Dysart area. Dog(s) not known.

RECOMMENDATION:

THAT the Animal Management Report be received and the information noted.

DECISION

Moved by Cllr B Campbell, seconded by Deputy Mayor K Dudgeon

THAT the Animal Management Report be received and the information noted.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

ENCLOSURE
Agenda Item 15.6.1

**YTD ANIMAL MANAGEMENT STATEMENT
 2024**

DOG IMPOUNDS	RECLAIMED	ADOPTED/DOGS HOME	EUTHANISED	OTHER IMPOUNDS
15	12	3		1 – goat 1 – ram 1 – Weather

**JOBS ATTENDED
 July 2024**

DOGS AT LARGE	DOG ATTACKS	DOG BARKING	DOG GENERAL
	1	2	6
NEW KENNEL LICENCES	WELFARE	STOCK	Central Highlands
4 new licences in the process		1	0

REGISTERED DOGS: **Registration renewals issued**
KENNEL LICENCES: **63**
INFRINGEMENTS ISSUED: **2**

15.7 Environmental Sustainability

Strategic Plan Reference 3.7

Implement strategies to address the issue of environmental sustainability in relation to its impact on Councils corporate functions and on the Community.

Nil.

16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)

16.1 Community Health and Wellbeing

Strategic Plan Reference 4.1

Support and improve the independence, health and wellbeing of the Community.

Nil.

16.2 Recreation

Strategic Plan Reference 4.2

Provide a range of recreational activities and services that meet the reasonable needs of the community.

16.2.1 Oatlands Aquatic Centre – Coordinators Report

Author: OATLANDS AQUATIC CENTRE COORDINATOR (ADAM BRIGGS)

Date: 19 JULY 2024

ISSUE

Oatlands Aquatic Centre – Coordinator's Report for the month June, 2024.

BACKGROUND

The Oatlands Aquatic Centre opened to the public on Monday 14th November 2022.

DETAIL

The purpose of the report is twofold:

1. To report on the financial performance of the Centre compared to budget for the relevant month ending; and
2. To provide details regarding usage of the facility.

Financial Reporting:

OATLANDS AQUATIC CENTRE - OPERATING BUDGET

INCOME		Annual Budget 2023/24	June 2024	June 2023	2023-24 to 30.06.24	% of Budget 2023-24
Pool – Admission Fees	Casual Fees	\$37,360	\$4,060	\$2,810	\$63,504	170.0%
	Memberships & Season Passes	\$157,426	\$3,437	\$4,984	\$43,946	27.9%
	Group Bookings & Learn to Swim	\$81,714	\$9,796	\$4,825	\$82,207	100.6%
	Sale of Goods	\$9,500	\$786	\$864	\$12,513	131.7%
Local Gov't Loan Subsidy (3 of 3)		\$45,107	\$22,267	\$23,409	\$45,107	100.0%
Charging Station Energy Use Reimbursement			\$4,005	\$0	\$10,555	
Splash in Good Fun' Grant			\$0	\$0	\$0	
Get Active Program Grant	"Lets get moving"		\$0	\$0	\$800	
CBA Community Donation			\$0	\$0	\$500	
Sub-Total		\$331,107	\$44,352	\$36,892	\$259,132	78.3%

EXPENDITURE		Annual Budget 2023/24	June 2024	June 2023	2023-24 to 30.06.24	% of Budget 2023-24
Salaries (incl. On-Costs)		\$504,561	\$56,052	\$39,953	\$513,242	101.7%
Operating Costs - Other		\$245,072	\$42,332	\$59,368	\$296,923	121.2%
Loan Interest		\$45,107	\$22,267	\$23,409	\$45,107	100.0%
Total Expenditure		\$794,740	\$120,652	\$122,730	\$855,271	107.6%

Note - includes expenses relating to operating grant income

Budgeted Deficit		-\$463,633	-\$76,300	-\$85,838	-\$596,139	128.6%
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Group Bookings & Programs – May (19/6/24 - 16/7/24):

Event / Booking	School / Group	Participation Numbers
Centre Hire	Education Department Program	50 participants
Physio Rehab Sessions	Annabel Butler – Physiotherapist	6 individual bookings
Lane Hire	Midlands Swimming Club	3 individual bookings
Pool Entry	Parkside Program	10 participants
Learn to Swim: Kinder-G2	Oatlands District School	67 participants
Centre Hire	St Johns Primary School	3 group bookings
Lane Hire	Swimming Tasmania	65 participants

USAGE FOR THE PERIOD 19/6/2024 – 16/7/2024

PAID UPFRONT

Type	Units
Gym & Fitness	
Gym & Fitness Class Passes/10 Sessions	4
Gym & Fitness Class Passes/5 Sessions	0
Gym & Fitness Class Session (17 years) PAYG	5
Gym & Fitness Class Session (Concession) PAYG	4
PAYG Class Pass (16 years)	0
Gym	
PAYG Gym (17 years)	10
PAYG Gym (Concession)	5
Personal Training	
Personal Training – 30 Mins	6
Personal Training – 1 Hr	0
Learn to Swim (Total Numbers)	
Term 2, 2024 Program Enrolments (Currently)	100
Adult Learn to Swim	0
Pool	
Pool Passes 10 Sessions (Child/Concession)	6
Pool Pass 10 Session (17 years)	3
Upfront 6 Months Pool Membership (17 +)	0
Upfront 6 Months Pool Membership (concession)	0
Upfront 6 Months Pool Membership (Family)	0
PAYG – Pool (4 years and under)	55
PAYG - Pool (5-16)	232
PAYG - Pool (17)	189
PAYG - Pool (Concession)	144
PAYG - (Family)	24
Pool/Gym Combo PAYG	0
GYM/Pool Pass 10 Session (17 years)	1
GYM/Pool Pass 10 Session (Concession)	0

DIRECT DEBITS – Current Numbers

Type	Units
DD Pool/Gym	10
DD Class/Pool	22
DD Pool/Gym/Class	3
DD Gym	4
DD Class/Gym	6
DD 6 Months Pool – 17 years +	2
DD 6 Months Pool – Child/Concession	2
DD 6 Months Pool – Family	0

Grant Applications & General Information

See below an update on the current Grant Application:

- **Austswim Learn to Swim Course:**
Oatlands Aquatic Centre will be hosting a Learn to Swim Teachers course in conjunction with Austswim on 26th & 27th August, this course will open the opportunity to the local community for further employment options.

Human Resources & Financial Implications – Refer above detail.

Community Consultation & Public Relations Implications – Not applicable.

Policy Implications – N/A

Priority - Implementation Time Frame – Not applicable.

RECOMMENDATION

THAT the information be received and noted.

DECISION

Moved by Clr A E Bisdee OAM, seconded by Clr D Fish

THAT the information be received and noted.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

16.3 Access

Strategic Plan Reference 4.3

Continue to explore transport options for the Southern Midlands community / Continue to meet the requirements of the Disability Discrimination Act.

Nil.

16.4 Volunteers

Strategic Plan Reference 4.4

Encourage community members to volunteer.

Nil.

16.5 Families

Strategic Plan Reference 4.5

Ensure that appropriate childcare services as well as other family related services are facilitated within the community / Increase the retention of young people in the municipality / Improve the ability of seniors to stay in their communities.

Nil.

16.6 Education

Strategic Plan Reference 4.6

Increase the educational and employment opportunities available within the Southern Midlands

Nil.

16.7 Capacity & Sustainability

Strategic Plan Reference 4.7

Build, maintain and strengthen the capacity of the community to help itself whilst embracing social inclusion to achieve sustainability.

Nil.

16.8 Safety

Strategic Plan Reference 4.8

Increase the level of safety of the community and those visiting or passing through the municipality.

Nil.

16.9 Consultation & Communication

Strategic Plan Reference 4.8

Improve the effectiveness of consultation & communication with the community.

Nil.

17. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

17.1 Improvement

Strategic Plan Reference 5.1

Improve the level of responsiveness to Community & Developer needs / Improve communication within Council / Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system / Increase the effectiveness, efficiency and use-ability of Council ICT systems / maintain the Business Process Improvement & Continuous Improvement framework

Nil.

17.2 Sustainability

Strategic Plan Reference 5.2

Retain corporate and operational knowledge within Council / Provide a safe and healthy working environment / Ensure that staff and elected members have the training and skills they need to undertake their roles / Increase the cost effectiveness of Council operations through resource sharing with other organisations / Continue to manage and improve the level of statutory compliance of Council operations / Ensure that suitably qualified and sufficient staff are available to meet the Communities need / Work co-operatively with State and Regional organisations / Minimise Councils exposure to risk / Ensure that exceptional customer service continues to be a hallmark of Southern Midlands Council

17.2.1 Tabling of Documents

Nil.

17.2.2 Elected Member Statements

An opportunity is provided for elected members to brief fellow Councillors on issues not requiring a decision.

Deputy Mayor K Dudgeon - advised Council of the Bargain Centre Community payout to June 2024. Profit of \$31,064.46 to be shared among 18 groups. 21 volunteers worked a combined total of 2,689.25 hours with each volunteer hour of work valued at \$11.55.

Funds to be distributed as follows:

Community Group	Hours	Dollar Value
MMPHC Auxiliary	695	\$8,027.25
Uniting Church Oatlands	510.25	\$5,893.38
Mt Pleasant Football Club	329	\$3,799.95
Historical Society Oatlands	312	\$3,603.60
Make A Wish Foundation	200	\$2,310.00
St Pauls Catholic Church Oatlands	116.5	\$1,345.57
Ten Lives	105.5	\$1,218.52
Bonorong Wildlife Hospital	76	\$877.80
Midlands Swim Centre	74.75	\$863.36
Anglican Church Oatlands	68	\$785.40
Oatlands Community Shed	66.75	\$770.96
St Peters Cemetery Maintenance	37.5	\$433.12
Community Hub Oatlands	30.5	\$352.27
Mid FM Radio Station	24	\$277.20
Just Cats	18	\$207.90
Dogs Home of Tasmania	16	\$184.80
McGrath Foundation	5	\$57.75
Hawthorn House	4.5	\$51.97

Clr A E Bisdee OAM – provided a verbal report on the issues discussed at the Tas Water General Meeting held 27th June 2024. Reference was made to the development of a new Pricing Services Plan which is to be finalised and submitted to the Economic Regulator for assessment; the South East Irrigation Scheme and the issue of Tas Water supplying treated water to that scheme pending upgrade of the Irrigation Scheme (which was not federally funded); and the delays being experienced in undertaking the planned Capital Works Program.

Mayor E Batt – Oatlands District Football Association – following attendance at the Association’s sponsor’s event held at Campania on 20th July 2024, the Mayor commended the Association and its member teams on the success of the competition.

17.2.3 New Policy – Reporting & Investigating Reportable Conduct Policy & Procedure (final adoption)

Author: MANAGER COMMUNITY & CORPORATE DEVELOPMENT (WENDY YOUNG)

Date: 2 JULY 2024

Enclosure(s):

Reporting & Investigating Reportable Conduct Policy & Procedure

ISSUE

The Child & Youth Safe Organisations Act 2023 was enacted in June 2023. This Act establishes standards for the safety and wellbeing of children and youth and provides responsibilities of certain entities in relation to those standards and establishes a reportable conduct scheme. Under Schedule 2 of the Act – Councils are an entity that are specifically covered and must comply from the 1 January 2024.

DETAIL

The objective of this policy is to meet the Child and Youth Safe Framework, which includes the child and youth safe standards, reportable conduct scheme, the independent regulator and information sharing provisions.

The Child and Youth Safe Organisations Framework (the Framework) was established through the *Child and Youth Safe Organisations Act 2023* (the Act). The Framework includes the Reportable Conduct Scheme (the Scheme) that requires the General Manager or delegate to report, and investigate, concerns and conduct related to a child or young person involving a worker (referred to as reportable conduct) to the Independent Regulator.

The Reportable conduct scheme places obligations on the General Manager or delegate to notify the Regulator in writing within 3 business days after becoming aware of a reportable conduct, reportable allegation or reportable conviction of a worker.

It also requires that General Manager or delegate must investigate the reportable allegation or reportable conviction and provide within 30 days all known detailed information about the reportable allegation or reportable conviction and whether or not any action is to be taken. The obligation to investigate continues to apply even if the worker ceases to be employed or otherwise engaged by the organisation.

RECOMMENDATION

THAT Council:

- 1. Receive and note the report; and**
- 2. Subject to no amendments, formally adopt the ‘Reporting & Investigating Reportable Conduct Policy and Procedure’.**

DECISION

Moved by Deputy Mayor K Dudgeon, seconded by Cllr A E Bisdee OAM

THAT Council:

- 1. Receive and note the report; and**
- 2. Formally adopt the ‘Reporting & Investigating Reportable Conduct Policy and Procedure’.**

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

ENCLOSURE
Agenda Item 17.2.3



Council Policy
**REPORTING AND INVESTIGATING REPORTABLE
 CONDUCT POLICY AND PROCEDURE**

Approved by:	Council
Approved date:	Insert date
Review date:	Insert date

1. PURPOSE

The purpose of this policy is to create and maintain a child and youth safe organisation to prioritise, promote and protect the safety and wellbeing and prevent abuse and harm of children and young people in Southern Midlands.

The purpose of this policy is to:

- Ensure workers are aware of and comply with their responsibilities to respond to and report concerns about conduct related to a child or young person involving another worker.
- Outline the process for children, young people, families, and member of the public to report concerns about conduct related to a child or young person involving a worker.
- Explain the steps the Council is required to take following a report.

2. OBJECTIVE

The Child and Youth Safe Organisations Framework (the Framework) was established through the *Child and Youth Safe Organisations Act 2023* (the Act). The Framework includes the Reportable Conduct Scheme (the Scheme) that requires the General Manager or delegate to report, and investigate, concerns and conduct related to a child or young person involving a worker (referred to as reportable conduct) to the Independent Regulator.

3. SCOPE

This policy applies to all workers – see definition

4. DEFINITIONS

Worker	<p>a worker, of an entity, is a person who has attained the age of 18 years who – (a) is employed by the entity, whether or not the person is employed in connection with any work or activity of the entity that relates to children; or</p> <p>(b) is engaged by the entity to provide services, including as a volunteer, contractor, subcontractor, consultant, director, member of a management committee, office holder or officer, whether or not the person is engaged in connection with any work or activity of the entity that relates to children; or</p> <p>(c) is elected to a role in respect of an entity, such as as an alderman, councillor or member of Parliament, whether or not the person provides services to children in that elected role; or</p> <p>(d) is engaged in training or work experience with the entity, whether or not the person is engaged in connection with any work or activity of the entity that relates to children; or</p>
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Child	means a person who has not attained the age of 18 years;
Youth	Means a person who has attained the age of 16 years but has not attained the age of 18 years.
Reportable Allegation	means information that leads a person to form a reasonable suspicion that a worker of an entity has committed reportable conduct, whether or not the alleged reportable conduct occurred within the course of the worker's duties in respect of the entity, and regardless of whether the alleged reportable conduct occurred before the commencement of this Act;
Reportable Conviction	means a conviction for an offence that involves reportable conduct, regardless of whether the conduct or conviction occurred before the commencement of this Act;
Standards	means the child and youth safe standards;
Grooming	grooming, in relation to a child, means conduct of a person that – (a) is intended to establish trust with the aim of normalising sexually harmful behaviour towards, or allowing the person to engage in an unlawful act, sexual offence, or sexual misconduct, against, the child; and (b) forms part of a pattern of manipulative or controlling behaviour in relation to – (i) the child; or (ii) the child's guardian, family or friends; or (iii) a worker of a relevant entity that provides services to, or has dealings with, the child
Emotional or psychological harm	means harm to a child's wellbeing or development, or both
Neglect, of a child	means the deliberate or reckless failure to meet the basic needs of the child
Physical violence	means – (a) the intentional or reckless application of physical force to a person without lawful justification or excuse; or (b) any act which intentionally or recklessly causes a person to apprehend immediate and unlawful violence to the person
Relevant offence	means – (a) a sexual offence; or (b) an offence under section 105A of the Criminal Code; or (c) an offence under section 178A of the Criminal Code; or (d) an offence under section 298, 299 or 300 of the Criminal Code in respect of an offence specified in paragraphs (b) and (c)
Sexual misconduct	includes, but is not limited to, the following conduct when performed in a sexual manner or with a sexual intention: (a) inappropriate behaviour; (b) physical contact; (c) voyeurism; (d) speech or other communication including electronic communication;



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Significant	in relation to emotional or psychological harm or neglect, means that the harm or neglect is more than trivial or insignificant, but is not required to be deemed serious or deemed to have a lasting permanent effect.
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5. POLICY

Southern Midlands Council is committed to creating a culture where children, young people, families, workers and members of the public are encouraged and supported to disclose or report concerns about conducted related to a child or young person involving a work and investigating those concerns in a thorough, transparent, safe and child centred way.

The General Manager or delegate is responsible for notifying the Independent Regulator of reportable conduct involving a worker, and the conduct of investigation (s).

Reportable conduct includes criminal and non-criminal behaviour including (but not limited to):

- Significant neglect
- Physical violence
- A sexual offence
- Sexual misconduct
- Grooming
- Causing significant emotional or psychological harm
- Failing to report child abuse.

The Scheme covers conduct alleged to have occurred:

- At work
- Outside of work
- Before the worker was employed at Council
- Before the Scheme commenced.

If a child or young person is at immediate risk, call 000 or contact the Strong Families, Safe Kids, Advice and Referral Line on 1800 000 123.

5.1 Shared Responsibilities

This policy provides the following to protect children and young people from harm and provide an environment where children and young people are safe and feel safe.

- All workers are expected to treat children and young people with respect and provide a working environment that is safe and free from harm and fulfil their responsibilities as outline in Council's *Children Safety & Wellbeing Policy*.
- Council seeks to create an environment of trust, where accountability is encouraged, and reports are acted on in a timely manner using the trauma-informed principles of safety.



Council Policy
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- Council will be active in informing children, young people, families, workers and members of the public that we interact with, so they know what needs to be reported and easily find out how to report and who to report concerns to.
- Workers must report any concerns about conduct related to a child and young person involving another worker whether observed reasonably suspected or disclosed. All workers are required to make a genuine report and will be supported to do so.
- Children and young people must be taken seriously and listened to when they disclose to a worker that they have concerns about the conduct or another worker or adult.
- Children, young people, families and members of the public must report concerns about conduct related to a child or young person involving a worker as soon as practicable.

5.2 Reporting and Investigating Reportable Conduct

5.2.1 Reporting Concerns

- Workers must report concerns about conduct related to a child or young person involving another worker by:
 - Completing the online *Reporting concerns or complaints about child or youth safety wellbeing form* available on Council's website
 - Completing the paper-based *Reporting concerns or complaints about child or youth safety wellbeing form* and sending it to the General Manager
- Workers have a responsibility to ensure that children and young people are safe. If the child or young person is in any immediate risk, then appropriate steps should be taken to ensure their safety. This may be as simple as removing the child from the situation and immediately contacting the General Manager (or if more serious matter, call the Police on 000)
- Information for children, young people, families and members of the public on how to report is outlined on Council's website.
 - Completing the online *Reporting concerns or complaints about child or youth safety wellbeing form* available on Council's website
 - Completing the paper-based *Reporting concerns or complaints about child or youth safety wellbeing form* and sending it to the General Manager
- If a department business area receives a report of concern about conduct related to a child or young person involving a worker, it must be sent to the General Manager.
- Workers and people who make a report have a legal right to confidentiality. This means that information will not disclose the identity of the person making a report without their consent unless required under the information sharing rights or other legislation. Workers making a report must ensure that confidentiality is maintained as far as is practicable and information is shared only with people that need to know.

5.2.2 Strong Families, Safe Kids Advice and Referral Line

Reporting any concern about conduct related to a child or young person involving a worker is mandatory for workers. If a worker is uncomfortable about reporting this through Council's



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Review date: Insert date

process, they can report directly to the Independent Regulator or the Strong Families Safe Kids Advice and Referral Line on 1800 000 123.

The Advice and Referral Line can also be used to report any concerns involving a child or young person, such as those that are observed, reasonably suspected or disclosed in a public or private setting.

5.3 Notifying the Independent Regulator

The General Manager or delegate is required by law to notify the Independent Regulator of concerns about conduct related to a child or young person involving a worker within three (3) business days after becoming aware of the concern.

Where there is doubt about whether the conduct is reportable conduct, the Independent Regulator will still be notified.

The report will include:-

- That a reportable allegation has been made, or that reportable conviction recorded against a worker
- The worker's name (including any other names the person goes by, if known) and, date of birth, if known.
- If the notification relates to a reportable allegation (rather than a reportable conviction), whether Tasmania Police has been informed.
- The name, address and telephone number of the Council
- The General Manager's name.

After a report has been made referrals to support services will be offered to the child (ren) involved in the matter, the worker who is the subject of the allegation and any other relevant parties. This will be done by the General Manager or delegate.

Notification by the General Manager or delegate may also need to be made to the following external authorities:-

- Tasmania Police – if suspect allegation is a criminal offence
- Registrar of the *Registration to work with vulnerable People Act 2013* - if the worker of the alleged reportable conduct holds registration to work with vulnerable people.
- Strong Families, Safe Kids Advice and Referral Line – if an allegation relates to the child's living arrangements.

5.4 Investigating Concerns

The Council seeks to adopt a trauma-informed approach which actively recognises the widespread impact of trauma on individuals and aims to minimise re-traumatisation. In the context of this policy and procedure, a trauma-informed approach is outlined as follows:-



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Approved date:	Insert date
Review date:	Insert date

- Providing interpersonal/environmental settings that promote a sense of physical, emotional and cultural safety.
- Ensuring there is a choice in how individuals participate in the investigation process that is appropriate and possible.
- Promoting trust by listening, being attentive and acknowledging what the individual is saying or displaying.

The General Manager or delegate must start an investigation as soon as possible. The investigation will either be conducted internally or the Council may engage an independent investigator to investigate the concern on its behalf.

Within 30 days of becoming aware of the reportable conduct, the General Manager or delegate must provide updated information to the Independent Regulator, including:

- Information obtained about the allegation or conviction
- Whether any actions have been taken (for example placing a limit on a workers contact with children)
- Any written submissions the worker involved has asked to be taken into consideration.

At the completion of an investigation, the General Manager or delegate must provide the following information to the Independent Regulator:

- A copy of the findings of the investigation and the reasons for those findings;
- Details of any disciplinary or other action that the Council has taken, or proposes to take, in relation to the worker, and the reasons for that action; and
- If the Council does not propose to take any disciplinary or other actions in relation to the worker, the reasons any no action is to be taken.

5.5 Powers of the Independent Regulator

Under the Reportable Conduct Scheme, the Independent Regulator has the power to:-

- Monitor the Council's investigation into reportable conduct
- Request information or documents to enable it to monitor the Council's investigation into reportable conduct or for the purpose of conducting its own investigation
- In exceptional circumstances, conduct its own investigation in relation to reportable conduct or the handling of an investigation by the Council.
- Enter premises without consent for the purpose of conducting its own investigation
- Interview a person, worker or a child or young person for the purpose of conducting its own investigation.
- Issue a notice to produce information or documents within certain timeframes to monitor a Council's investigation into reportable conduct or for the purpose of conducting its own investigation.
- Share reportable conduct information with organisations, Tasmanian and interstate Police bodies, the Registrar of the *Registration to Work with Vulnerable People Act 2013* and other regulators.



Council Policy
**REPORTING AND INVESTIGATING REPORTABLE
CONDUCT POLICY AND PROCEDURE**

Approved by: Council
Approved date: Insert date
Review date: Insert date

5.6 Information Sharing

The General Manager has specific information sharing rights under the Framework which overrides other laws such as the *Personal Information Protection Act 2004* and these information sharing rights can be delegated to another worker in the Council. The General Manager or delegate can share reportable conduct information with:

- The Independent Regulator
- Police (Tasmania, interstate police and federal police)
- An independent investigator that they have appointed to conduct a reportable conduct investigation
- Leaders of other organisations that are required to comply with the Framework
- An entity regulator
- The Integrity Commissioner
- Government Minister.

The General Manager or delegate can share reportable conduct information when:

- They need to comply with the Act, for example to report information to the Independent Regulator, or to conduct a reportable conduct investigation
- They are complying with another law, for example reporting suspected child abuse to Police
- They are promoting the safety and wellbeing of children and young people, for example to tell the leader of another organisation that one of their workers is alleged to have abused a child or young person.

There are specific situations where information can be shared with others such as the child or young person concerned, their guardian, other workers, the person who disclosed the reportable conduct, contracted organisations and workers who are subject to reportable conduct investigations.

5.7 Record Keeping

All information received will be kept and managed in accordance with Council's record keeping practices and the *Personal Information Protection Act 2004*. The Council will ensure that any personal information will not be used or disclosed, other than as required under the *Personal Information Protection Act 2004*, the information sharing rights under the Framework or as permitted to do so under another law.

6. LEGISLATION

- *Child and Youth Safe Organisations Act 2003*
- *Registration to Work with Vulnerable People Act 2013*
- *Personal Information Protection Act 2004*
- *Public Interest Disclosure Act 2002*
- *Right to Information Act 2009*



Council Policy
**REPORTING AND INVESTIGATING REPORTABLE
CONDUCT POLICY AND PROCEDURE**

Approved by: Council
Approved date: Insert date
Review date: Insert date

7. RELATED DOCUMENTS

- Council's Children Safety & Wellbeing Policy
- Code of Conduct – Worker

8. DOCUMENT ADMINISTRATION

This Instruction is a managed document and is to be reviewed every <INSERT> or as directed by the General Manager.

This document is Version X.X effective XX-XX-XXXX. The document is maintained by <INSERT DEPARTMENT>, for the Southern Midlands Council.

17.2.4 Risk Management Framework, Strategy & Policy

Author: MANAGER COMMUNITY & CORPORATE DEVELOPMENT (WENDY YOUNG)

Date: 2 JULY 2024

Attachment(s):

Risk Management Framework

Risk Management Strategy

Risk Management Policy

ISSUE

Review of Risk Management Framework, Strategy & Policy.

BACKGROUND

The Southern Midlands Council recognises that effective risk management is a critical part of good governance, leadership and continuous improvement. It provides an integrated and systematic risk management framework, that identifies, evaluates, treat and monitor risk in all Council's activities to minimise Council's exposure to risk.

DETAIL

The suite of documents have been reviewed, formatted to the new template, with no recommendations for change are include in the documents.

RECOMMENDATION

THAT Council adopt the Risk Management Framework, Strategy & Policy.

DECISION

Moved by Clr D Blackwell, seconded by Deputy Mayor K Dudgeon

THAT Council adopt the Risk Management Framework, Strategy & Policy.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

17.2.5 SMC External Grant Projects - Quarterly Update

Author: DEPUTY GENERAL MANAGER (ANDREW BENSON)

Date: 19 JULY 2024

Enclosure:

Report to Council on Various SMC Grant Projects as at 30th June 2024

ISSUE

Council have a quite a number of external grants that are in various stages of implementation and it is meaningful to provide Council with a status report in respect of the external grants on a quarterly basis.

BACKGROUND

The application of grants is a major contributor to Council's infrastructure budget. Some grants are fully funded by the Grant body, for example 'election promises realised', others require part funding, ie Active Tasmania (former Dept. of Communities, Sport & Recreation - Tasmanian State Government), and with a minimum of 50% funding by Council, and others require various funding contributions by Council. Some with no funding contributions by Council.

All Council Business Units are focused on bringing in funded projects that meet the objectives of the Strategic Plan and that add value to our Community. That way the budget goes further and we are able meet, to some extent the expectations of the Community.

DETAIL

This update is provided for Councillors information only and will be updated on a quarterly basis.

RECOMMENDATION

THAT the Report be received and the information noted.

DECISION

Moved by Deputy Mayor K Dudgeon, seconded by Clr A E Bisdee OAM

THAT the Report be received and the information noted.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

Report to Council on Grant Funded Projects as at 30th June 2024

Project Title	Brief Description	Grant Body	Project Value Grant Funds	Project Value SMC Funds	Project Manager	Current Project Status (% complete)	Anticipated Completion Date	Remarks
Oatlands Aquatic Centre	Development of the proposed Aquatic Centre in Oatlands	1. Australian Government 2. Tasmanian Government 3. Station Child Care Centre 4. Loan Funds by SMC	\$2,000,000 \$2,000,000 \$80,350	\$5,920,000	Tim Kirkwood (Project Financials) Andrew Benson (Project Delivery)	99% Vos Constructions are yet to complete the sandstone	Changed	Sandstone yet to be completed and a couple of minor other issues. Negotiating with Vos on costs from Extension of Time
South Central Sub-region – Workforce Development Coordinator Project	The submission of grant for a workforce coordinator for the Southern Midlands, Central Highlands, Brighton and Derwent Valley to (three year contract).	Tasmanian Community Fund	\$400,000 over three years	\$15,000	Andrew Benson	100%	July 2023	Contract targets of people to be employed were significantly exceeded, plus working with schools and employers on a range of activities
	The State Government through Jobs Tas to operate a Jobs Hub for the Sub Region. This is a partnership with the three other Councils.	Jobs Tasmania	\$1,625,000	\$0		Triannual funding depending on Annual reviews 70%	Nov 2024	The project is currently exceeding expectations
		Jobs Tasmania	\$2,100,000	\$0 Plus In-kind		Extension of Funding Agreement	Dec 2024 to Nov 2027	Deed of Agreement to be executed following the budget passing Parliament.
Southern Midlands Drought Weeds Grant 2020 – Support for Farmers	\$30,000 for on ground works, \$25,000 for wages.	State Government of Tasmania	\$55,000	\$0	Mary Smyth Weeds Officer and Maria Weeding	80%	Ongoing- until funds run out.	Limited funds remaining – may use for some Stemless Thistle follow up works. (High Priority for SMC)
Wombat Woodland Walk	Nature interpretation and adventure trail for children at Chauncy Vale	Healthy Tasmania Fund	\$29,250	\$10,000	Graham Green	80%	April 2023	All work complete except for rope bridge.

Report to Council on Grant Funded Projects as at 30th June 2024

Project Title	Brief Description	Grant Body	Project Value Grant Funds	Project Value SMC Funds	Project Manager	Current Project Status (% complete)	Anticipated Completion Date	Remarks
2019-20 Black Summer Bushfire Recovery Grants Program	Support impacted Communities – Refurbishment of the Broadmarsh Hall as a Emergency Management Recovery Centre	National Recovery and Resilience Agency	\$M1.55	Nil (<i>In-kind</i>)	Andrew Benson/ Donna Blackwell Broadmarsh Elderslie Progress Assn (BEPA) Wendy Young (Project Finances)	100%	May 2024	SMC working in partnership with the Broadmarsh / Elderslie Progress Assn Inc Official Opening held on 07.06.24 Now in DL period
Play Well Participation Grant Program	Health & Wellbeing Event/Day to promoting GYM classes & introducing new programs the community can utilise to help improve overall Health & Wellbeing.	Australian Sports Commission	\$15,000	Nil (in-kind)	Adam Briggs	0%	December 2024	Awaiting funding application results.
Healthy Lift - Expression of Interest	Lift Local grants are for local government to support activities that strengthen planning for health and wellbeing.	Healthy Tas (Dept. of Health Tas)	\$20,000	Nil	Andrew Benson / Wendy Young	100% Eol submitted in December 2022 Final submission March 2023		These funds were used as part fund the SM Community Infrastructure Plan development project by Inspiring Place Acquittal Report submitted.
Road Infrastructure Upgrade	Reconstruction of Interlaken Road from Oatlands to Central Highlands Council boundary	Department of Infrastructure, Transport, Regional Development, communities and the Arts	\$5,346,180	\$300,000	David Richardson / Craig Whatley	70% AWC appointed as Contractor	Dec 2024	Progressing well
Natural Disaster Risk	Bagdad/Mangalore hydraulic assessment	Australian Government	\$80,830	\$80,830	David Richardson /	100% original 75% revised	April 2024 Revised to Sep 2024	Submitted Extension of Time and Expanded Scope.

Report to Council on Grant Funded Projects as at 30th June 2024

Project Title	Brief Description	Grant Body	Project Value Grant Funds	Project Value SMC Funds	Project Manager	Current Project Status (% complete)	Anticipated Completion Date	Remarks
Reduction Grant Program		Attorney General's Department			Andrew Benson	Consultants/Engineers Report received, reviewed & <i>shape</i> files loaded on Planning Scheme maps		EoT & Scope approved
Better Active Transport in Tasmania Rd 1	Bagdad RC Walkway	Department of State Growth	\$370,000	\$270,000	David Richardson / Andrew Benson	10%	September 2024	Progressing with the bridge designs construction in July
Better Active Transport in Tasmania Rd 2	Footpath connection between Mood Food and Kempton	Department of State Growth	\$278,000	\$146,310 cash	David Richardson / Andrew Benson	Application Submitted	June 2025	Approved awaiting Deed of Agreement
Bus Stops Program	Upgrade Campania Bus Stop outside the War Memorial Hall	Department of State Growth	\$26,246	\$14,450	Andrew Benson	Grant Deed signed	June 2025	Approved
Bus Stops Program	New Bus Stop High Street Oatlands (north bound)	Department of State Growth	\$13,000	\$15,300	Andrew Benson	Grant Deed signed	June 2025	Approved
Active Tas Development Grant	Funding support for Lifeguards Project	Active Tasmania	\$30,000	\$0	Andrew Benson	Grant Deed Signed	June 2026	Project partnership with the Jobs Hub to train and support 40 lifeguards over two years.
Saluting Their Service	Recognition (sign, plaque & sandstone) of JH Bisdee VC OBE	Department of Veterans Affairs	\$7,480	\$1,00 in-kind	Andrew Benson	Application Submitted	November 2024	Approved
Vulnerable Road User Program 2024	RC Footpath along Reeve St adjacent to Flour Mill Park, from Opposite Lee St (TasRail entrance) to Community Hall at Campania	Department of State Growth	\$58,616	\$41,593 cash \$10,000 in-kind	Andrew Benson	Grant Deed Signed	June 2025	Approved

Report to Council on Grant Funded Projects as at 30th June 2024

Project Title	Brief Description	Grant Body	Project Value Grant Funds	Project Value SMC Funds	Project Manager	Current Project Status (% complete)	Anticipated Completion Date	Remarks
Vulnerable Road User Program 2024	RC Footpath along Reeve St, adjacent to Rec Grd from entrance to Campania Rec Grd to Villeneuve St	Department of State Growth	\$36,258	\$14,900 cash \$5,000 in-kind	Andrew Benson	Grant Deed Signed	June 2025	Approved
Vulnerable Road User Program 2024	Pedestrian Crossing of railway line at Climie St Campania	Department of State Growth	\$35,250	Design \$6,429 (paid) Cash \$6,000 In kind \$1,000	Andrew Benson	Grant Deed Signed	June 2025	Approved
LGAT Open Space Program (Rd 2)	Campania Rec Grd Change Rooms	LGAT/DPaC	\$400,000	\$700,000	Andrew Benson	Application Submitted		Approved via letter from LGAT but some challenges based on their funding allocation.
Play Our Way Program - Stream 1 Expression of Interest (EOI)	Oatlands Rec Grd Facilities Upgrade and new 'Away Team' Facilities	Dept of Health & Aged Care (Australian Govt.)	\$2,000,000	\$800,000	Andrew Benson	Submitted Eoi (Stage1), awaiting to see if the Project is elevated for a Stage 2 Submission		
UNSUCCESSFUL GRANTS APPLICATIONS								
ReGeneration Project	Convert 9 Barrack St to Community House style for service delivery by ReGeneration and Hobart City Mission	Tas Community Fund	\$52,000	\$25,400 Maintenance on the building	Andrew Benson with Mary-Ann Orchard (HCM)	Grant applied for	June 2024	This grant Eoi was unsuccessful
LGAT Open Space Program (Rd 1)	Footpath connection between Mood Food and Kempton	Local Government Assn Tas	\$336,500	\$146,000	Tim Kirkwood	Application submitted		This grant application was unsuccessful
Vulnerable Road User Program 2024	Footpath connection between Mood Food and Kempton	Department of State Growth	\$278,000	\$146,310 cash	Andrew Benson	Application Submitted	May 2025	Not approved as this has been funded

Report to Council on Grant Funded Projects as at 30th June 2024

Project Title	Brief Description	Grant Body	Project Value Grant Funds	Project Value SMC Funds	Project Manager	Current Project Status (% complete)	Anticipated Completion Date	Remarks
								under another program
Bus Stops Program	New Bus Stop at Campania outside the Community Hall 45 Reeve St	Department of State Growth	\$26,246,	\$39,653	Andrew Benson	Application Submitted	December 2024	Unsuccessful, although I did apply also under the VRUP so we may get the funds to undertake the works.
RECENTLY COMPLETED PROJECT(S)								
Encouraging Active Ageing	Ageing members of our community activity program	Foundation for Rural & Regional Renewal	\$10,000	Nil	Wendy Young	100%	Completed	Acquittal completed
Commonwealth Bank Community Grant Program	Small grant to help communities around Australia to purchase equipment or group activity.	Commonwealth Bank	\$500	Nil	Adam Briggs	100%	Completed	
Premier's Fund for Children and Young People	Equipment for the Oatlands Aquatic Centre (OAC)	Department of Premier & Cabinet	\$50,000	Nil	Adam Briggs	100%	Completed	Providing tremendous value to the Community using the OAC
Reeve St / Native Crns Rd Junction plus carpark at Campania	Reeve Street Junction with Climie St plus carpark	Department of State Growth, under the Vulnerable Road User Program	\$200,000.00	\$50,000.00	Andrew Benson	100%	Completed October 2023	Acquittal submitted and accepted
Safer Rural Roads Program	Woodsdale Road – Guard Rail	Department of State Growth	\$95,000	\$5,000	David Richardson / Craig Whatley	100% Included in 23/24 Works Program	29 February 2024	
Safer Rural Roads Program	Green Valley Road – Guard Rail & Line Marking	Department of State Growth	\$110,000	\$10,000	David Richardson	100% Included in 23/24 Works Program	8 January 2024	

17.2.6 Local Government Shared Services–Quarterly Update–Information Only

Author: FINANCE OFFICER (MANDY BURBURY)

Date: 19 JULY 2024

Enclosure(s):

Shared Services Report – Southern Midlands Council – April - June 2024

ISSUE

To inform Council of the Common Services Joint Venture activities for the period April – June 2024.

BACKGROUND

There are seven existing members of the Common Services Joint Venture Agreement, with two other Council's participating as non-members.

Members: Brighton, Central Highlands, Glenorchy, Huon Valley, Sorell, Southern Midlands and Tasman.

Council now include a standard internal report for Council's information on SMC hours on a quarterly basis.

DETAIL

Refer to the enclosed summary of services provided by and provided to the Southern Midlands.

RECOMMENDATION

THAT the report be received and the information noted.

DECISION

Moved by Clr D Blackwell, seconded by Deputy Mayor K Dudgeon

THAT the report be received and the information noted.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D F Fish	✓	
Clr F Miller	✓	

2023/24 Shared Services Report
to 30 June 2024

PROVIDED BY SOUTHERN MIDLANDS COUNCIL					Total Hours Jun 2024 Quarter	Total Hours Mar 2024 Quarter	Total Hours Dec 2023 Quarter	Total Hours Sep 2023 Quarter	Total Hours 2023/24	Total Hours 2022/23
Council	Fortnight Endn:	Officer	Service Provided	Hours						
Brighton Council	7/04/2024	G Green	Environmental	5.00	5.00	16.50	18.00	57.50	97.00	431.75
Central Highlands	7/04/2024	L Brown	Regulatory	8.00						
		R Collis	Animal Control	3.00						
	21/04/2024	D Mackey	Regulatory	9.00						
		L Brown	Regulatory	2.00						
	5/05/2024	D Mackey	Regulatory	1.00						
		L Brown	Regulatory	11.50						
	19/05/2024	D Mackey	Regulatory	8.50						
		L Brown	Regulatory	28.00						
		R Collis	Animal Control	12.00						
	2/06/2024	D Mackey	Regulatory	12.00						
		L Brown	Regulatory	5.00						
		R Collis	Animal Control	5.00						
		D Dwyer	Animal Control	3.00						
	16/06/2024	D Mackey	Regulatory	18.00						
		L Brown	Regulatory	10.50						
	30/06/2024	D Mackey	Regulatory	9.00						
		L Brown	Regulatory	10.00						
					155.50	188.00	217.25	237.50	798.25	776.75
Derwent Valley	21/04/2024	D Mackey	Regulatory	1.00	1.00	15.25	31.50	11.00	58.75	44.50
Glenorchy						0.00	0.00	0.00	0.00	17.00
Tasman	21/04/2024	D Mackey	Regulatory	4.00						
	19/05/2024	D Mackey	Regulatory	4.00						
	2/06/2024	D Mackey	Regulatory	9.00						
	16/06/2024	D Mackey	Regulatory	11.00						
		P Krause	Plumbing Surveying	8.25						
	30/06/2024	D Mackey	Regulatory	11.50						
		P Krause	Plumbing Surveying	8.25						
					56.00	48.75	68.75	29.00	202.50	89.00
Total Hours Provided by Southern Midlands					268.50	268.50	335.50	335.00	1,207.50	1,359.00

Southern Midlands Council

Minutes – 24th July 2024

PROVIDED TO SOUTHERN MIDLANDS COUNCIL					Total Hours Jun 2024 Quarter	Total Hours Mar 2024 Quarter	Total Hours Dec 2023 Quarter	Total Hours Sep 2023 Quarter	Total Hours 2023/24	Total Hours 2022/23
Council	Period Ending	Officer	Service Provided	Hours						
Brighton	17/03/2024	J Blackwell	Planning	1.00						
	28/04/2024	L Wighton	Development Engineering	8.75						
	12/05/2024	L Wighton	Development Engineering	1.00						
	26/05/2024	L Wighton	Development Engineering	1.50						
	9/06/2024	L Wighton	Development Engineering	0.75						
	23/06/2024	L Wighton	Development Engineering	3.50						
					16.50	7.00	6.75	44.75	75.00	187.25
Glenorchy	30/04/2024		EHO Services	36.60						
	31/05/2024		EHO Services	40.00						
	30/06/2024		EHO Services	31.00						
					107.60	98.70	76.66	0.00	282.96	0.00
Total Hours Provided to Southern Midlands					124.10	105.70	83.41	44.75	233.86	187.25

17.3 Finances

Strategic Plan Reference 5.3

Community's finances will be managed responsibly to enhance the wellbeing of residents / Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation / Council's financial position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses.

17.3.1 Monthly Financial Statement (Period ending 30 June 2024)

Author: FINANCE OFFICER (MANDY BURBURY)

Date: 17 JULY 2024

ISSUE

Provide the Financial Report for the period ending 30th June 2024.

BACKGROUND

The Operating Expenditure Report includes a Year to Date (YTD) Budget Column, with variations (and percentage) based on YTD Budgets.

Note: Depreciation is calculated on an annual basis at the end of the financial year. The budget and expense for depreciation are included in the June period.

DETAIL

The enclosed Report incorporates the following: -

- Statement of Comprehensive Income – 1 Jul 2023 to 30th June 2024.
- Operating Expenditure Report – 1 Jul 2023 to 30th June 2024.
- Capital Expenditure Report – 1 Jul 2023 to 30th June 2024.
- Cash Flow Statement – 1 Jul 2023 to 30th June 2024.

OPERATING EXPENDITURE (OPERATING BUDGET)

Overall operating expenditure to end of June was \$13,125,265 representing 97.5% of the Year to Date Budget.

Whilst there are some variations within the individual Program Budgets (refer following comments), expenditure is consistent with the Budget.

Note: These figures are not final as some end-of-year accrual adjustments have been processed, but there are further adjustments to be made.

Strategic Theme - Infrastructure

Sub-Program – Walkways - expenditure to date (\$286,569 – 117.69%). Following an analysis of expenditure relating to internal plant hire it was found that the internal hire rate on some plant were excessively high and those rates have been reduced for future

expenditure. Expenditure on wages and on-costs has also been higher than anticipated due to an increase in maintenance required on walkways.

Sub-Program – Public Toilets - expenditure to date (\$116,455 – 121.18%). Expenditure on Materials and Contracts was higher than anticipated.

Strategic Theme – Growth

Sub-Program – Business - expenditure to date (\$450,756 – 115.16%). Additional expenditure relates largely to a higher than anticipated value of private works (offset by an increase in private works income).

Strategic Theme – Landscapes

Sub-Program – Regulatory (Animals) - expenditure (\$137,221 – 119.21%). Additional expenditure is due to an increase in resources required to address non-compliance issues.

Strategic Theme – Community

Nil.

Strategic Theme – Organisation

Sub-Program – Finances - expenditure (\$400,610 – 112.77%). Additional expenditure relates largely to an increased focus on debt collection, with a budget allocation of \$10k and expenditure of \$34k. Council also engaged AIT Specialists to perform an audit of fuel tax credit calculations over the last three years. While no provision for this expense was included in the 2023-24 budget, the expense was offset by an additional claim to the ATO for under-claimed credits during that period.

CAPITAL EXPENDITURE PROGRAM

Capital expenditure projects are colour coded to signify the grant program and show the completion deadlines. A legend of the colour coding is as below:

Legend – Source and completion deadlines for grant funded projects

Roads to Recovery	It is the Government's intention that the full allocation is budgeted and spent in the year allocated
Local Road and Community Infrastructure (LRCI)	Phase 3 - 30 June 2024 / Phase 4 – 30 June 2025 (use or lose)
Other Specific Purpose Grants	Completion date as per grant deed or approved extension date

RECOMMENDATION

THAT the Financial Report be received and the information noted.

DECISION

Moved by Cllr D Blackwell, seconded by Cllr A E Bisdee OAM

THAT the Financial Report be received and the information noted.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

STATEMENT OF COMPREHENSIVE INCOME
for the period 1 July 2023 to 30 June 2024

	Annual Budget \$	Year to Date Actual \$	%	Comments
Income				
Rates	6,971,704	6,969,719	100.0%	Includes Interest & Penalties on rates
User Fees (refer Note 1)	1,332,917	1,361,463	102.1%	Includes Private Works
Interest	435,000	783,198	180.0%	
Government Subsidies	56,807	56,765	99.9%	Heavy Vehicle Licence Fees & Interest Subsidy
Other (refer Note 2)	232,400	495,921	213.4%	Includes TasWater Distributions
Sub-Total	9,028,828	9,667,065	107.1%	
Grants - Operating	3,990,758	4,328,134	108.5%	
Total Income	13,019,586	13,995,199	107.5%	
Expenses				
Employee benefits	-5,534,107	-4,562,763	82.4%	Less Roads - Resheeting (Capitalised)
Materials and contracts	-3,707,133	-4,626,164	124.8%	Less Roads - Resheeting (Capitalised), Includes Land Tax & Private Works
Depreciation and amortisation	-3,723,000	-3,723,000	100.0%	Percentage Calculation (based on year-to-date)
Finance costs	-52,997	-51,743	97.6%	Interest
Contributions	-272,238	-272,238	100.0%	Fire Service Levies
Other	-169,955	-167,351	98.5%	Audit Fees and Councillor Allowances
Total expenses	-13,459,430	-13,403,258	99.6%	
Surplus (deficit) from operations	-439,844	591,941	-134.6%	
Grants - Capital (refer Note 3)	3,200,746	5,258,549.00	164.3%	
Sale Proceeds (Plant & Machinery)	0	416,591		
Sale Proceeds (Land & Buildings)	0	0		
Sale Proceeds (Other Assets)	0	968		
Sale Proceeds (Blackman Water Scheme - 45 shares)	0	45,000		
Net gain / (loss on disposal of non-current assets)	0	0		
Surplus / (Deficit)	2,760,902	6,313,049	228.7%	

STATEMENT OF COMPREHENSIVE INCOME
for the period 1 July 2023 to 30 June 2024

	Annual Budget \$	Year to Date Actual \$	%	Comments
NOTES				
1. Income - User Fees				
- All other Programs	883,333	895,048	101.3%	
- Private Works	449,584	466,415	103.7%	
	<u>1,332,917</u>	<u>1,361,463</u>	102.1%	
2. Income - Other				
- Tas Water Distributions	182,400	182,400	100.00%	
- Public Open Space Contributions	50,000	114,500	229.00%	
- Blue Gum Rovers Donations	0	660		
- Kidbiz Contribution for Bagdad Child Care Centre Fencing	0	3,502		
- Womensport & Recreation Get Active Program	0	800		Oatlands Aquatic Centre 50's & Over Get Active Program
- Co-contribution for Campania Cricket Pitch Project	0	2,000		
- CBA Donation to Oatlands Aquatic Centre	0	500		
- AFL Donation to Mt Pleasant Change Room Upgrade	0	34,365		
- Contribution to Kempton Depot Boundary Fence	0	3,200		
- Transfer from HBS	0	31,954		
- Workers Comp - Premium adjustments/recoveries	0	14,625		
- MMPHC Auxiliary Contribution for GP Units	0	100,000		
- Green Ponds Progress Assoc. contribution	0	6,138		Kempton Skate Park Drinking Fountain and Seat
- Julie Cooke contribution for seat Kempton Dog Park	0	1,277		
	<u>232,400</u>	<u>495,921</u>	213.4%	

STATEMENT OF COMPREHENSIVE INCOME
for the period 1 July 2023 to 30 June 2024

	Annual Budget \$	Year to Date Actual \$	%	Comments
NOTES cont.				
3. Grants - Capital				
- Roads To Recovery	665,531	665,531	100.00%	
- Rural & Remote Roads Program	1,603,854	2,673,090	166.67%	Interlaken Road Project (\$1,069,236 in 2022-23 budget)
- Safer Rural Roads	205,000	150,000	73.17%	
- LRCI - Phase 3	0	39,643		Included in 2022-23 budget
- LRCI - Phase 4	665,531	419,770	63.07%	
- Natural Disaster Risk Reduction Grant	60,830	40,830	67.12%	Bagdad/Mangalore Hydraulic Assessment
- Aust Govt - BS Bushfire Recovery Grant - The Haven	0	465,000		Broadmarsh/Elderslie Progress Association Inc Grant
- Vulnerable Road User Program - Reeve St Campania	0	200,000		Included in 2022-23 budget
- Tas Govt (Better Active Transport) - Bagdad Shared Walkway	0	370,000		
- Tas Govt (Bus Stop Program) - Oatlands & Campania	0	19,623		1st Instalment - Total of grants \$39,246
- Tas Govt (Dept Health) - Oatlands Medical Accommodation	0	150,000		
- Tas Govt (State Growth) - VRUP Round 1 1st Instalment	0	65,062		2024-25 budget items - 2 Projects Reeve St & 1 Project Climie St. Campania
	<u>3,200,746</u>	<u>5,258,549</u>	164.29%	
4. Grants - Operating				
- FAGS 2023/24	3,990,758	4,279,764	107.24%	Includes 2024/25 Advanced Payment of \$4,279,764 (85%)
- Navigate Family Services (School Holiday Program)	0	8,522		
- NRM Grant - Eradication of Stemless Thistle	0	4,880		
- Tas Govt. (DPAC) - Australia Day Awards Grant	0	718		
- Tas Govt. (DHHS) - Neighbours Every Day Community Grant	0	1,250		Bagdad Community Barbeque Chauncy Vale
- Tas Govt (Active Tasmania) - Lifeguard Accreditation Program	0	30,000		
- Tas Govt (Road Safety Week) - Moodfood Event	0	3,000		
	<u>3,990,758</u>	<u>4,328,134</u>	108.5%	

**SOUTHERN MIDLANDS COUNCIL : OPERATING EXPENDITURE 2023/24
SUMMARY SHEET**

PROGRAM	ACTUAL (as at 30 June 24)	BUDGET (as at 30 June 24)	YTD VARIANCE	YTD %	FULL YEAR BUDGET - INC. GRANTS & OTHER
INFRASTRUCTURE					
Roads	3,791,799	3,695,184	-96,616	102.61%	3,695,184
Bridges	427,350	459,620	32,270	92.98%	459,620
Walkways	286,569	243,503	-43,066	117.69%	243,503
Lighting	96,939	84,790	-12,150	114.33%	84,790
Public Toilets	116,455	96,102	-20,353	121.18%	96,102
Sewer/Water	-	-	-	-	-
Stormwater	68,816	85,679	16,863	80.32%	85,679
Waste	1,363,919	1,373,747	9,828	99.28%	1,373,747
Information, Communication	875	20,000	19,125	4.38%	20,000
INFRASTRUCTURE TOTAL:	6,152,724	6,058,625	-94,099	101.55%	6,058,625
GROWTH					
Residential	-	-	-	-	-
Tourism	47,950	47,718	-232	100.49%	47,718
Business	450,756	391,418	-59,339	115.16%	391,418
Industry	-	-	-	-	-
GROWTH TOTAL:	498,706	439,136	-59,571	113.57%	439,136
LANDSCAPES					
Heritage	370,112	471,709	101,597	78.46%	471,709
Natural	185,921	206,318	20,398	90.11%	206,318
Cultural	6,340	25,000	18,660	25.36%	25,000
Regulatory - Development	833,394	1,050,886	217,492	79.30%	1,050,886
Regulatory - Public Health	13,602	20,220	6,618	67.27%	20,220
Regulatory - Animals	137,221	115,108	-22,114	119.21%	115,108
Environmental Sustainability	2,852	5,000	2,148	57.05%	5,000
LANDSCAPES TOTAL:	1,549,443	1,894,241	344,798	81.80%	1,894,241
COMMUNITY					
Community Health & Wellbeing	277,166	313,472	36,306	88.42%	313,472
Recreation	1,238,653	1,212,694	-25,959	102.14%	1,212,694
Access	-	-	-	-	-
Volunteers	43,148	51,000	7,852	84.60%	51,000
Families	5,154	10,000	4,846	51.54%	10,000
Education	-	-	-	-	-
Capacity & Sustainability	51,846	49,605	-2,241	104.52%	49,605
Safety	13,854	33,950	20,096	40.81%	33,950
Consultation & Communication	8,002	37,300	29,298	21.45%	37,300
LIFESTYLE TOTAL:	1,637,821	1,708,021	70,199	95.89%	1,708,021
ORGANISATION					
Improvement	116	80,289	80,173	0.14%	80,289
Sustainability	2,885,845	2,928,058	42,213	98.56%	2,928,058
Finances	400,610	355,238	-45,372	112.77%	355,238
ORGANISATION TOTAL:	3,286,571	3,363,585	77,014	97.71%	3,363,585
TOTALS	\$13,125,265	\$13,463,607	\$338,342	97.5%	\$13,463,607

Southern Midlands Council
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CAPITAL EXPENDITURE PROGRAM 2023-24
As at 30 June 2024

		BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION DEADLINE
		\$	\$	\$		
INFRASTRUCTURE						
ROAD ASSETS						
Resheeting Program	Roads Resheeting	500,000	585,978	-85,978		
	Elderslie - Bluff Road Resheeting (2.0 km)	30,000	22,152	7,848	WIP \$21,096	
	Stonor - Stonor Road Resheeting	30,000	26,756	3,244	WIP \$22,452	
	Rhyndaston - Rhyndaston Road Resheeting	42,272	42,272	0	WIP \$33,280	
	Campania - Brown Mountain Road	83,000	91,043	-8,043	Nominated with savings from original projects	30 June 2024
Reseal Program	Roads Reseal Program (as below)	450,000	as below	183,349		
	Woodsdale Road Reseal Patches	0	16,788			
	Campania - Hall Street (800m ²)	0	0			
	Campania - Lee Street (120m)	0	11,253			
	Campania - Union Street (300m)	0	18,794			
	Dysart - Dysart Drive (1.1 km)	0	35,677			
	Dysart - Ely Street (400m)	0	11,955			
	Oatlands - Barrack Street (300m)	0	11,713			
	Oatlands - High Street (700m)	0	50,521			
	Oatlands - Inglewood Road (600m + 670m + additional 7700m ²)	0	84,966			
	Oatlands - Marlborough Street/Esplanade (Stanley St to Wellington St)	0	10,510			
	Eldon Road Edges	0	14,473			
Reconstruct & Seal	Campania - Climie Street (200 metres from Reeve Street to Water Lane)	60,000	39,187	20,813		
	Campania - Climie Street Reconstruct & Seal (including crossover)	20,000	20,924	-924	LRCI P3 \$17,837 (previously Benlwick St)	
	Colebrook - Arthur Street (500 metres)	80,300	80,371	-71	LRCI P4	30 June 2025
	Dysart - Church Lane & Ely Street (approx. 500 metres combined)	100,000	38,880	61,120		
	Elderslie - Pelham Road (1.0 km)	127,500	137,593	-10,093	RTR \$170K (now \$127,500)	30 June 2024
	Mangalore - Blackbrush Road (1.0 km from Midland Hwy to M/Ford Dr)	95,800	95,844	-44	RTR \$170K (now \$95,800)	30 June 2024
	Oatlands - York Plains Road in two sections (1.00 km)	180,000	133,792	46,208		
	Woodsdale - Woodsdale Road in two sections (2.0 kims)	359,231	359,303	-72	RTR \$325,531 (now \$359,231)	30 June 2024
	Drainage (Reset Drains - various Roads)	250,000	250,048	-48		
Construct & Seal (Unsealed Roads)	Colebrook - Yarlington Road (1.0 km)	189,700	189,890	-190	LRCI P4	30 June 2025
Minor Seals (New)	Oatlands - Interlaken Road (full length) - 23/24 Allocation	2,873,090	2,983,324	-110,234	Budget c/f \$1,169,236 WIP \$151,104	30 June 2026
	Oatlands - Benlwick Street	20,000	0	20,000	Budget c/f \$20,000 (LRCI renominated)	30 June 2024
Junction / Road Realignment	Tin Pot Marsh Road Dust Suppressant	40,000	62,280	-22,280	Budget c/f 2022/23 Commitment	
Other	Bagdad - Green Valley Road - Guard Rail / Line mark. & Sign.	120,000	125,104	-5,104	Safer Rural Roads	
	Campania - Estate Road (vicinity Mallow property)	49,000	14,974	34,026	Budget c/f WIP \$13,544	
	Campania - Hall Street (Seal and stormwater upgrade)	70,000	91,474	-21,474	C/WIP \$60,501.71	
	Campania - Reeve St Junction/foolpath/kerb & channel	200,000	279,289	-79,289	WIP \$45,691 Vulnerable Road Users	
	Campania - Structure Plan - Town gateway and Streetscape	40,000	0	40,000		
	Colebrook - Junction Craigbourne Road and Colebrook Road	24,000	15,756	8,244	Budget c/f	
	Elderslie - Elderslie Road Widening Investigation & Trial (Sth Blackbrush Rd)	40,000	14,670	25,330	Budget c/f WIP \$6,777	
	Elderslie - Bluff Road Intersection Upgrade	1,530	1,530	0	Budget c/f Black Spot project expenses	
	Kempton - Old Huntingground Road (Footpath / School Crossing etc.)	80,000	81,483	-1,483	Budget c/f WIP \$81,483	
	Mt Seymour - Junction Blackgale Road and Tunnack Road	24,000	32,145	-8,145		
	Oatlands - Hasting Street Junction	15,000	959	14,041	Budget c/f WIP \$959	
	Oatlands - South Parade (including Kerb, Channel and Foolpath)	170,000	246,675	-76,675	C/WIP \$246,675.02	
	Tea Tree - Grices Road (Tree removal, set-back of embankment, drainage)	15,000	0	15,000	Budget c/f	
	Turnbridge - Main Street (Kerb & Gutter Renewal)	40,000	0	40,000		
	Tunnack - Link Road Landslip	25,000	107	24,893	Budget c/f WIP \$107	
	Woodsdale Road - Guard Rail	100,000	100,671	-671	Safer Rural Roads	
		6,544,423	6,431,021	113,402		

CAPITAL EXPENDITURE PROGRAM 2023-24
As at 30 June 2024

		BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION DEADLINE
		\$	\$	\$		
BRIDGE ASSETS	Jones Road Broadmarsh (Jordan River - Bridge 5083) - Flood Damage	130,000	3,302	126,699	C/WIP \$3,302	
		130,000	3,302	126,699		
WALKWAYS	Foolpaths - General Streetscapes	40,000	0	40,000		
	Bagdad - Midland Highway Walking / Riding Path Upgrade	4,160	4,160	0	WIP \$4,160 (project design)	
	Bagdad - Midland Highway Walking / Riding Path Upgrade	145,840	8,265	137,585	LRCIP4	30 June 2025
	Bagdad - Midland Highway Walking / Riding Path Upgrade	370,000	0	370,000	Better Active Transport in Tasmania - Round 1	15 June 2024
	Bagdad - Midland Highway Walking Path Footbridge Repairs	130,000	63	129,937	Budget c/f	
	Campania - Reeve Street - Footpath through to Hall	30,000	432	29,568	Budget c/f	
	Campania - Clmie Street - Footpath Railway Crossing	0	5,845	-5,845	Engineering prep for grant application	
	Campania - Reeve Street Bus Stop - All Access All Weather Bus Stop Upgrade Program	0	120	0	2024-25 budget project	
	Kempton - Grange Road (Retaining Wall)	30,000	21,895	8,105		
	Kempton - Streetscape Plan - Footpath Renewal Southern End	47,000	50,345	-3,345	LRCIP3 c/f WIP \$47,028	30 June 2024
	Kempton - Streetscape Plan - Footpath Renewal	60,000	38,439	21,561		
	Kempton - Midlands Highway/Mood Food	147,565	561	147,004	\$147,565 Budget c/f	
	Oatlands - Campbell Street (scope of works expanded to include kerb/gutter)	85,000	83,466	1,534	22/23 Budget \$45,000 c/f	30 June 2025
	Oatlands - Church Street (Stn Parade to William St - north. side - Footpath - 130 m)	30,000	0	30,000		
	Oatlands - Stanley Street (High Street to Nelson - 280 metres - kerb & foolpath)	75,000	105,084	-30,084	LRCIP4	30 June 2025
	Oatlands - Stanley Street (Footpath -120 metre link)	25,000	36,079	-11,079		
	Oatlands - High Street Bus Stop - All Access All Weather Bus Stop Upgrade Program	0	120	-120	2024-25 budget project	
		1,219,565	354,864	864,821		
PUBLIC TOILETS	Campania - Flour Mill Park - Concrete Pathways/drainage/remove pavers	15,000	0	15,000	Budget c/f	
	Colebrook - History Room Toilets (Tiling etc.)	10,000	812	9,188		
	Oatlands - Callington Park	158,000	25,276	132,724	22/23 Budget \$140,000 c/f WIP \$5,070	
	General Public Toilets - Upgrade Program	20,000	0	20,000	Budget c/f	
		203,000	26,088	176,912		
DRAINAGE	Bagdad / Mangalore - Hydraulic Assessment (Flood Mapping)	161,660	127,285	34,375	Grant Funding \$80,830 WIP \$40,144	31 December 2023
	Kempton - Erskine Street - Stormwater Upgrade& Kerb	60,000	82,634	-22,634		
	Oatlands - Callington Park (Well - piped overflow system)	20,000	0	20,000		
	Oatlands - Glenelg Street (stormwater Upgrade)	0	86,121	-86,121	Partially offset by developer contributions	
	Oatlands -High Street - Repairs to section of convict stormwater system	0	8,140	-8,140		
	Stormwater System Management Plans (Urban Drainage Act 2013)	0	456	-456	Project in 2024-25 Draft Budget	
		241,660	304,536	-62,876		
WASTE	Wheellie Bins and Crates	12,500	13,106	-606		
	WTS Safety & Operational Improvements	22,930	0	22,930		
	Dysart WTS - Oil tank alterations	2,070	2,070	0		
		37,500	15,176	22,324		
GROWTH TOURISM	Kempton - Heritage Interpretation Panel renewal	1,800	1,768	32		
	Oatlands Accommodation Facility	0	42,283	-42,283	WIP \$42,283 (Offset by Barmack Street Property)	
		1,800	44,051	-42,251		

CAPITAL EXPENDITURE PROGRAM 2023-24
As at 30 June 2024

LANDSCAPES
HERITAGE

Heritage Collections Store
Jericho - Memorial Avenue - Plaques
Kempton Council Chambers - Clock Restoration Works
Kempton - Memorial Avenue Park - Interps
Mellon Mowbray - Streetscape Works (Trough / Shelter etc)
Oatlands - Callington Mill - Structural Repair & External painting)
Oatlands - Council Chambers - Internal Toilets & Access Upgrade
Oatlands Court House (Wall Stabilisation)
Oatlands Gaolers Residence (Ceiling Reinstatement)
Oatlands Gaolers Residence (Wingwall)
Oatlands - Heritage Buildings (Security Upgrades)
Oatlands - Roche Hall Forecourt (Interps - Planning Condition of Approval)
Parallah - Railway Station - Shed for Gangers Trolley

BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION DEADLINE
\$	\$	\$		
10,000	3,700	6,300	Budget of WIP \$3,700	
20,000	4,300	15,700	Budget of WIP \$4,300	
10,672	15,341	-4,669	Budget of WIP \$1,354	
19,545	155	19,390	Budget of WIP \$155	
30,000	16,323	13,677	Budget of WIP \$5318	
20,000	26,887	-6,887		
100,000	9,357	90,643	Budget of WIP \$9,357	
15,000	4,764	10,236	WIP \$1,187	
5,000	8,149	-3,149		
23,000	0	23,000	Budget \$15K of	
10,000	0	10,000		
40,000	7,820	32,180	Budget of WIP \$7,820	
2,000	3,360	-1,360	Budget of	
305,217	100,155	205,062		

NATURAL

Chauncy Vale - Day Dawn Cottage Improvements
Chauncy Vale - Improvements
Chauncy Vale - Wombat Walk
Campania - Bush Reserve / Cemetery

12,000	8,557	3,443	WIP \$7,700	
0	2,000	0		
39,250	42,513	-3,263	includes \$29,250 grant WIP \$31,358	31 Dec 2022
300,000	93,346	206,654	WIP \$72,489	
351,250	146,416	206,834		

CULTURAL

Oatlands - Aquatic Centre (Forecourt - Art Installation)
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20,000	6,557	13,443		
20,000	6,557	13,443		

REGULATORY
- DEVELOPMENT

Master / Structure Plans (Bagdad / Mangalore / Campania)
Oatlands - Stanley Street Master Plan
Oatlands - Structure Plan
Oatlands - MMPC Church Street Sub-Division

50,000	1,109	48,891		
20,000	172	19,828	Budget of WIP \$172	
25,000	34,155	-9,155	\$25K Budget of WIP \$34,155	
0	5,219	-5,219	WIP \$4,988 Offset by sale of property	
95,000	40,655	54,346		

REGULATORY
- PUBLIC HEALTH

Oatlands - GP Accommodation Units

600,000	259,190	340,810	Council Commitment \$100K (grant funded)	
600,000	259,190	340,810		

CAPITAL EXPENDITURE PROGRAM 2023-24
As at 30 June 2024

	BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION DEADLINE
	\$	\$	\$		
COMMUNITY FAMILIES					
Bagdad - Child Care Centre Building	237,314	319,235	-81,921	Council Commitment (\$100K grant funded)	30 June 2025
	237,314	319,235	-81,921		
RECREATION					
Facilities & Recreation Committee	12,973	0	12,973	\$30K trf to Broadmarsh Hall \$7,431 trf to Colebrook Hall \$6,390 trf to Oatlands Aquatic Centre	
Community Infrastructure Plan	44,600	55,172	-10,572		
Bagdad - Iden Road Park Development	75,000	0	75,000		
Bagdad - Bagdad Community Club (Precinct Plan)	25,000	23,817	1,183	Budget of WIP \$17,417	
Broadmarsh - Broadmarsh Hall "The Haven"	1,641,184	1,641,184	0	Administration of Progress Assoc. Grant	
Broadmarsh - Broadmarsh Hall "The Haven" - Council's Contribution	30,000	30,000	0		
Campania - Justitia Court POS - Shelter Hut	16,000	15,516	484		30 June 2025
Campania - Public Open Space dev (Justitia Park)	6,375	0	6,375	Budget of	
Campania - Hall (LED Lighting)(alternate quote \$1582)	4,250	4,250	0		
Campania - Recreation Ground (Centre Pitch/Wicket & Nets)	12,004	12,734	-730		
Colebrook - Hall Improvements (Windows and Wall)	2,637	2,637	0		
Kempton - Recreation Ground (Site Dev and Play Equipment)	24,250	5,837	18,413	Budget of	
Kempton - Recreation /Skate Park/ Dog Park	31,000	28,359	2,641		
Kempton - Off-lead Dog Park	60,331	72,093	-11,761.73	LRCI Phase 3 \$43,125 WIP \$72,093	30 June 2024
Kempton - Recreation Ground (Irrigation)	60,000	1,637	58,363	WIP \$1,827 LRCI Phase 4	30 June 2025
Mt Pleasant Rec Ground - Building Improvements	279,000	279,853	-853	Dept of Communities Grant WIP \$278,156	
Oatlands - Aquatic Centre (Construction)	410,501	410,501	0	WIP 2022/23	
Oatlands - Aquatic Centre (Construction)	482,114	33,858	448,256	Balance of construction phase budget of	
Oatlands - Aquatic Centre (CO2 Gas Monitoring)	7,649	7,649	0		
Oatlands - Aquatic Centre (Gymnasium (Mirror & Equipment)	4,400	6,232	-1,832		
Oatlands - Aquatic Centre (Gate between Adult and Junior Pools/Kiosk Window)	6,390	6,390	0		
Oatlands - Community Hall (Maintenance Program)	51,300	38,477	12,823	Budget of WIP \$38,477	
Oatlands - Gay Street, Hall (Air Lock)	10,000	38,727	-28,727		
Oatlands - Midlands Community Centre (External Painting - Front of Building)	5,000	4,514	486		
Oatlands - Old Swimming Pool (Staged demolition)	200,000	26,081	173,919	WIP \$15,758	
Runnymede Recreation Ground - Play Equipment	20,000	21,828	-1,828		
Water Bottle Refill Stations	7,980	0	7,980	Budget of	
	3,529,938	2,767,345	762,593		
ACCESS					
Tunbridge Community Club - Accessible Toilets	115,000	200	114,800	22/23 Budget \$20,000 of WIP \$200	
	115,000	200	114,800		
CAPACITY & SUSTAINABILITY					
Property Purchase - 9 Barrack Street, Oatlands (Police Residence)	73,248	49,444	23,803	Budget \$519,490 less \$448K spent in 22/23	
Kempton - Carriage Shed - Toilets	15,000	11,144	3,856	WIP \$10,419	
	88,248	60,589	27,659		

CAPITAL EXPENDITURE PROGRAM 2023-24
As at 30 June 2024

	BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION DEADLINE
	\$	\$	\$		
ORGANISATION					
SUSTAINABILITY					
Kempton Council Chambers - Office Furniture & Equipment	5,000	0	5,000		
Kempton Depot - Fencing/Kitchen	0	16,755	-16,755		
Oatlands Depot - Wash Bay	0	8,909	-8,909		
Oatlands - Town Hall (General - Incl. Office Equip/Furniture)	5,000	1,925	3,075		
Oatlands Council Chambers - Fire Detection & Security System	18,000	24,745	-6,745		
Oatlands - Council Chambers - Damp Issues & Stonemasonry	15,000	0	15,000	Budget of	
Oatlands - Council Chambers - Works Office (floor coverings/refurbishing)	5,000	16,303	-11,303	Budget of	
Municipal Revaluation - Final 10%	0	16,100	-16,100		
			0		
Computer Monitor(s)	8,000	7,453	547		
PC's: Keyboards & UPS's	14,000	0	14,000		
Council Website - Upgrade	20,000	0	20,000		
Ipads (2) (Animal & Building Control)	4,000	0	4,000		
	94,000	92,189	1,811		
WORKS					
Minor Plant Purchases	9,500	15,141	-5,641		
Survey Equipment (Road Layout & Stormwater Projects) - 2024-25 Budget Item	25,000	21,342	3,658		
Quickspray Unit (c/w Pump etc)	12,670	14,978	-2,308		
Radio System	50,000	44,882	5,118		
Plant Replacement Program					
Heavy Vehicles - Refer separate Schedule (Trade Allowance - \$334)	678,867	744,909	-66,042		
Light Vehicles (Net Changeover) (Trade Allowance - \$132)	249,639	396,243	-146,604		
	1,025,676	1,237,495	-211,819		
GRAND TOTALS	14,839,590	12,209,062	2,632,648		

Southern Midlands Council
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CASH FLOW 2023/2024	INFLOWS (OUTFLOWS) July 2023 \$	INFLOWS (OUTFLOWS) Aug 2023 \$	INFLOWS (OUTFLOWS) Sep 2023 \$	INFLOWS (OUTFLOWS) Oct 2023 \$	INFLOWS (OUTFLOWS) Nov 2023 \$	INFLOWS (OUTFLOWS) Dec 2023 \$	INFLOWS (OUTFLOWS) Jan 2024 \$	INFLOWS (OUTFLOWS) Feb 2024 \$	INFLOWS (OUTFLOWS) Mar 2024 \$	INFLOWS (OUTFLOWS) Apr 2024 \$	INFLOWS (OUTFLOWS) May 2024 \$	INFLOWS (OUTFLOWS) Jun 2024 \$	INFLOWS (OUTFLOWS) (Total 2023/24) \$
Cash flows from operating activities													
Payments													
Employee costs	(369,019)	(578,131)	(416,390)	(420,834)	(373,508)	(406,392)	(471,180)	(386,363)	(388,921)	(332,409)	(284,474)	(580,163)	(5,007,784)
Materials and contracts	(865,696)	(514,063)	(383,016)	(348,088)	(389,169)	(378,240)	(501,013)	(370,884)	(372,645)	(234,019)	(310,511)	531,501	(4,135,843)
Interest	(2,917)	0	0	0	(645)	(22,840)	(2,749)	0	0	0	(325)	(22,267)	(51,743)
Other	(20,710)	(59,400)	(97,533)	(168,081)	(45,872)	(90,007)	(139,441)	(58,193)	(35,884)	(95,871)	(30,988)	(106,714)	(948,693)
	(1,258,343)	(1,151,593)	(896,939)	(937,003)	(809,194)	(897,478)	(1,114,382)	(815,440)	(797,450)	(662,300)	(626,298)	(177,643)	(10,144,063)
Receipts													
Rates	393,738	710,319	2,117,560	547,800	703,244	371,567	639,004	427,580	556,823	556,564	179,788	126,914	7,330,902
User charges	228,018	120,782	117,009	31,823	662,843	215,801	73,499	149,792	674,210	43,417	41,965	1,955,033	4,314,193
Interest received	44,460	51,157	63,218	76,056	62,791	73,370	73,917	64,550	88,116	53,188	64,641	67,733	783,198
Subsidies	0	0	0	0	0	22,840	0	0	0	0	0	33,925	56,765
Other revenue grants	0	103,038	2,983	2,440	105,232	718	0	104,288	1,131	0	138,252	3,870,051	4,328,134
Other	65,230	245,462	12,054	161,652	(228,807)	246,136	46,159	(131,557)	(185,203)	157,848	(128,590)	7,725	268,107
	731,446	1,230,759	2,312,823	819,770	1,305,303	930,432	832,579	614,653	1,135,078	811,018	296,056	6,061,380	17,081,298
Net cash from operating activities	(526,897)	79,165	1,415,885	(117,233)	496,109	32,954	(281,803)	(200,787)	337,628	148,718	(330,241)	5,883,737	6,937,235
Cash flows from investing activities													
Payments for property, plant & equipment	(111,762)	(321,353)	(470,999)	(283,748)	(631,756)	(685,513)	(287,523)	(901,335)	(1,574,782)	(894,425)	(1,454,579)	(1,721,872)	(9,339,648)
Proceeds from sale of property, plant & equipment	17,818	58,095	0	28,077	133,309	0	21,936	41	48,182	60,464	75,000	19,636	462,559
Proceeds from Capital grants	102,500	1,534,236	0	0	1,085,301	0	0	39,643	40,830	47,500	169,623	65,062	3,084,695
Proceeds from Investments	0	0	0	0	0	0	0	0	0	0	0	0	0
Payment for Investments	0	0	0	0	0	0	0	0	0	0	0	0	0
Net cash used in investing activities	8,556	1,270,979	(470,999)	(255,671)	586,854	(685,513)	(265,587)	(861,651)	(1,485,770)	(786,462)	(1,209,956)	(1,637,174)	(5,792,394)
Cash flows from financing activities													
Repayment of borrowings	(8,291)	0	0	0	(16,899)	(99,627)	(8,460)	0	0	0	(17,218)	(3,872,527)	(4,023,023)
Proceeds from borrowings	0	0	0	0	0	0	0	0	0	0	0	0	0
Net cash from (used in) financing activities	(8,291)	0	0	0	(16,899)	(99,627)	(8,460)	0	0	0	(17,218)	(3,872,527)	(4,023,023)
Net increase/(decrease) in cash held	(526,632)	1,350,144	944,886	(372,904)	1,066,064	(752,187)	(555,849)	(1,062,438)	(1,148,142)	(637,743)	(1,557,416)	374,036	(2,878,182)
Cash at beginning of reporting month	17,408,041	16,881,409	18,231,553	19,176,438	18,803,535	19,869,599	19,117,412	18,561,563	17,499,124	16,350,982	15,713,239	14,155,822	17,408,041
Cash at end of reporting period	16,881,409	18,231,553	19,176,438	18,803,535	19,869,599	19,117,412	18,561,563	17,499,124	16,350,982	15,713,239	14,155,822	14,529,858	14,529,858

18. MUNICIPAL SEAL

Nil.

19. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

Nil.

RECOMMENDATION

THAT in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following items are to be dealt with in Closed Session.

DECISION

Moved by Cllr B Campbell, seconded by Deputy Mayor K Dudgeon

THAT in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following items are to be dealt with in Closed Session.

Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
<i>Closed Council Minutes - Confirmation</i>	15(2)
<i>Applications for Leave of Absence</i>	15(2)(h)
<i>Audit Panel Minutes</i>	15(2)(b)
<i>State Emergency Services – SMC Road Crash Rescue Unit</i>	15(2)(d)
<i>Oatlands Aquatic Centre – Review of Operations</i>	15(2)(d)
<i>Property Matter – Kempton</i>	15(2)(f)
<i>Property Matter – Bagdad</i>	15(2)(f)

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

RECOMMENDATION

THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.

DECISION

Moved by Clr D Fish, seconded by Clr B Campbell

THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.

CARRIED

DECISION (MUST BE BY ABSOLUTE MAJORITY)		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Clr A E Bisdee OAM	✓	
Clr D Blackwell	✓	
Clr B Campbell	✓	
Clr D Fish	✓	
Clr F Miller	✓	

CLOSED COUNCIL MINUTES

20. BUSINESS IN “CLOSED SESSION”

20.1 Closed Council Minutes - Confirmation

In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

Item considered in Closed Session in accordance with Regulation 15(2)(g) of the Local Government (Meeting Procedures) Regulations 2015.

20.2 Applications for Leave of Absence

In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

Item considered in Closed Session in accordance with Regulation 15(2)(h) of the Local Government (Meeting Procedures) Regulations 2015.

20.3 Audit Panel Minutes

20.3.1 Audit Panel Receipt of Minutes

In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

Item considered in Closed Session in accordance with Regulation 15(2)(g) of the Local Government (Meeting Procedures) Regulations 2015.

20.3.2 Endorsement of Recommendations

In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

Item considered in Closed Session in accordance with Regulation 15(2)(b) of the Local Government (Meeting Procedures) Regulations 2015.

20.4 State Emergency Service – Southern Midlands Road Crash Rescue Unit (Vehicles)

In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

Item considered in Closed Session in accordance with Regulation 15(2)(d) of the Local Government (Meeting Procedures) Regulations 2015.

20.5 Oatlands Aquatic Centre – Review of Operations

In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

Item considered in Closed Session in accordance with Regulation 15(2)(d) of the Local Government (Meeting Procedures) Regulations 2015.

General Manager declared an interest and departed the meeting at 11.46 a.m.

20.6 Property Matter Kempton

In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

Item considered in Closed Session in accordance with Regulation 15(2)(f) of the Local Government (Meeting Procedures) Regulations 2015.

The General Manager returned to the meeting at 11.47 a.m.

20.7 Property Matter Bagdad

In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

Item considered in Closed Session in accordance with Regulation 15(2)(f) of the Local Government (Meeting Procedures) Regulations 2015.

RECOMMENDATION

THAT Council move out of “Closed Session”.

DECISION

Moved by Cllr D Blackwell, seconded by Cllr D Fish

THAT Council move out of “Closed Session”.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt	✓	
Deputy Mayor K Dudgeon	✓	
Cllr A E Bisdee OAM	✓	
Cllr D Blackwell	✓	
Cllr B Campbell	✓	
Cllr D Fish	✓	
Cllr F Miller	✓	

OPEN COUNCIL MINUTES

21. CLOSURE

The meeting closed at 12.10 p.m.