



## APPLICATION FOR PLANNING PERMIT DEVELOPMENT / USE

Use this form to apply for a permit in accordance with section 57 and 58 of the *Land Use Planning and Approvals Act 1993*

Proposed use/development:  
*(Provide details of proposed works and use).*

Location of Development:  
*(If the development includes more than one site, or is over another property include address of both Properties).*

Certificate of Title/s Volume Number/Lot Number:

Land Owners Name:

*Full Name/s or Full Business/Company Name*

Applicant's Name:

*Full Name/s or Full Business/ Company Name (ABN if registered business or company name)*

Contact details:

*Postal address for correspondence:*

*Telephone or Mobile:*

*Email address:*

*(Please note it is your responsibility to provide your correct email address and to check your email for communications from the Council.)*

Details Tax Invoice for application fees to be in the name of: (if different from applicant)

*Full Name/s or Full Business or Company Name and ABN if registered business or company name*

*Print email address*

*ABN*

What is the estimated value of all the new work proposed

\$



**For Commercial Planning Permit Applications Only**

Signage:  Yes  No   
 If yes, attach details: size, location and art work

| Business Details: | Existing hours of operation |    |    |    | Proposed hours of new operation |    |    |    |
|-------------------|-----------------------------|----|----|----|---------------------------------|----|----|----|
|                   | Hours                       | am | to | pm | Hours                           | am | to | pm |
| Weekdays          |                             |    |    |    |                                 |    |    |    |
| Sat               |                             |    |    |    |                                 |    |    |    |
| Sun               |                             |    |    |    |                                 |    |    |    |

Number of existing employees:  Number of proposed new employees:

|                               |   |  |  |  |
|-------------------------------|---|--|--|--|
| Traffic Movements:            | Number of commercial vehicles serving the site at present |  | Approximate number of commercial vehicles servicing the site in the future |  |
| Number of Car Parking Spaces: | How many car spaces are currently provided                |  | How many new car spaces are proposed                                       |  |

Is the development to be staged: Please tick ✓ answer  
 Yes  No

Please attach any additional information that may be required by Part 6.1 *Application Requirements* of the Tasmanian Planning Scheme – Southern Midlands.

Signed Declaration

**I/we as owner of the land or person with consent of the owner hereby declare that:**

- I/we have read the Certificate of Title and Schedule of Easements for the land and I/we are satisfied that this application is not prevented by any restrictions, easements or covenants.
- I/we provide permission by or on behalf of the applicant for Council officers to enter the site to assess the application.
- The information given in this application is true and accurate. I/we understand that the information and materials provided with this application may be made available to the public. I/we understand that the Council may make such copies of the information and materials as, in its opinion, are necessary to facilitate a thorough consideration of the application.
- I/we have secured the necessary permission from the copyright owner to communicate and reproduce the plans submitted with the application for assessment. I/we indemnify the Southern Midlands Council for any claim or action taken against it regarding a breach of copyright in respect of any of the information or material provided.
- I/we declare that, in accordance with Section 52(1) of the Land Use Planning and Approvals Act 1993, that I have notified the owner of the intention to make this application. Where the subject property is owned or controlled by Council or the Crown, their consent is attached and the application form signed by the Minister of the Crown responsible and/or the General Manager of the Council.

|   |                                      |                      |
|---|--------------------------------------|----------------------|
| Applicant Signature<br>(If not the Title Owner) | Applicant Name <i>(please print)</i> | Date                 |
| <input type="text"/>                            | <input type="text"/>                 | <input type="text"/> |

|                         |  |                      |
|-------------------------|--|----------------------|
| Land Owner(s) Signature | Land Owners Name <i>(please print)</i> | Date                 |
| <input type="text"/>    | <input type="text"/>                   | <input type="text"/> |



Land Owner(s) Signature

Land Owners Name (please print)

Date

## PRIVACY STATEMENT

The Southern Midlands Council abides by the Personal Information Protection Act 2004 and views the protection of your privacy as an integral part of its commitment towards complete accountability and integrity in all its activities and programs.

**Collection of Personal Information:** The personal information being collected from you for the purposes of the Personal Information Protection Act, 2004 and will be used solely by Council in accordance with its Privacy Policy. Council is collecting this information from you in order to process your application.

**Disclosure of Personal Information:** Council will take all necessary measures to prevent unauthorised access to or disclosure of your personal information. External organisations to whom this personal information will be disclosed as required under the Building Act 2000. This information will not be disclosed to any other external agencies unless required or authorised by law.

**Correction of Personal Information:** If you wish to alter any personal information you have supplied to Council please telephone the Southern Midlands Council on (03) 62545050. Please contact the Council's Privacy Officer on (03) 6254 5000 if you have any other enquires concerning Council's privacy procedures.

# Information & Checklist Sheet

## DEVELOPMENT / USE

Use this check list for submitting your application for a planning permit –Please do not attach the check list with your application

### Submitting your application ✓

1. All plans and information required per Part 6.1 Application Requirements of the Tasmanian Planning Scheme i.e.: site plan showing all existing buildings, proposed buildings, elevation plans etc.
2. Copy of the current Certificate of Title, Schedule of Easements and Title Plan (Available from Service Tasmania Offices)
3. Any reports, certificates or written statements to accompany the Application (if applicable) required by the relevant zone or code.
4. Prescribed fees payable to Council

#### Information

If you provide an email address in this form then the Southern Midlands Council (“the Council”) will treat the provision of the email address as consent to the Council, pursuant to Section 6 of the Electronic Transactions Act 2000, to using that email address for the purposes of assessing the Application under the Land Use Planning and Approvals Act 1993 (“the Act”).

If you provide an email address, the Council will not provide hard copy documentation unless specifically requested.

It is your responsibility to provide the Council with the correct email address and to check your email for communications from the Council.

**If you do not wish for the Council to use your email address as the method of contact and for the giving of information, please tick ✓ the box**

#### Heritage Tasmania

If the Property is listed on the Tasmanian Heritage Register then the Application will be referred to Heritage Tasmania unless an Exemption Certificate has been provided with this Application. (Phone 1300 850 332 (local call cost) or email enquires@heritage.tas.gov.au)

#### TasWater

Depending on the works proposed Council may be required to refer the Application to TasWater for assessment (Phone 136992)

**IMPORTANT: There is no connection between Planning approval and Building & Plumbing approvals.**

**Owners are to ensure that the work is either Low-Risk Building Work, Notifiable Building Work or Permit work in accordance with the Directors Determination – Categories of Building & Demolition Work v 1.4 dated 12 March 2021 prior to any building works being carried out on the land.**

[https://www.cbos.tas.gov.au/\\_data/assets/pdf\\_file/0014/405014/Directors-determination-categories-of-building-and-demolition-work-2021.pdf](https://www.cbos.tas.gov.au/_data/assets/pdf_file/0014/405014/Directors-determination-categories-of-building-and-demolition-work-2021.pdf)